



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Scrutiny Programme Committee

At: Multi-Location Meeting - Gloucester Room, Guildhall / MS Teams

On: Tuesday, 16 May 2023

Time: 4.00 pm

Chair: Councillor Peter Black CBE

Membership:

Councillors: E W Fitzgerald, R Fogarty, T J Hennegan, V A Holland, M Jones, H Lawson, W G Lewis, P N May, F D O'Brien, S Pritchard, M S Tribe and T M White

Statutory Co-opted Members: Beth Allender and Elizabeth Lee

Councillor Co-opted Members: C A Holley, P R Hood-Williams, S M Jones and L R Jones

Watch Online: <https://bit.ly/3pe6y3v>

Webcasting: This meeting may be filmed for live or subsequent broadcast via the Council's Internet Site. By participating you are consenting to be filmed and the possible use of those images and sound recordings for webcasting and / or training purposes.

Agenda

Page No.

1 Apologies for Absence.

2 Disclosures of Personal & Prejudicial Interest.

www.swansea.gov.uk/disclosuresofinterests

3 Prohibition of Whipped Votes and Declaration of Party Whips.

4 Minutes.

To approve and sign the Minutes of the previous meeting(s) as a correct record.

1 - 4

5 Public Question Time.

Questions can be submitted in writing to Democratic Services democracy@swansea.gov.uk up until noon on the working day prior to the meeting. Written questions take precedence. Public may attend and ask questions in person if time allows. Questions must relate to items on the open part of the agenda and will be dealt within a 10 minute period.

6	Scrutiny Performance Panel Progress Report: Climate Change & Nature (Councillor Hannah Lawson, Convener).	5 - 9
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10	Date and Time of Upcoming Panel / Working Group Meetings.	69 - 70

Huw Evans

Huw Evans
Head of Democratic Services
Tuesday, 9 May 2023

Contact: Democratic Services - Tel (01792) 636923

Agenda Item 4



City and County of Swansea

Minutes of the **Scrutiny Programme Committee**

Multi-Location Meeting - Gloucester Room, Guildhall / MS

Teams

Tuesday, 18 April 2023 at 4.00 pm

Present: Councillor P M Black (Chair) Presided

Councillor(s)

E W Fitzgerald
M Jones
P N May
M S Tribe

Councillor(s)

R Fogarty
H Lawson
F D O'Brien
T M White

Councillor(s)

V A Holland
W G Lewis
S Pritchard

Statutory Co-opted Member(s)

Beth Allender Elizabeth Lee

Councillor Co-opted Member(s)

C A Holley S M Jones L R Jones

Officer(s)

Brij Madahar	Scrutiny Team Leader
Debbie Smith	Deputy Chief Legal Officer
Paul Thomas	Community Integration Partnership Manager
Jane Whitmore	Strategic Lead Commissioner
Samantha Woon	Democratic Services Officer

Also present

Cllr Alyson Pugh – Cabinet Member for Wellbeing
Cllr Hayley Gwilliam – Cabinet Member for Community (Support)
Councillor Andrea Lewis – Cabinet Member for Service Transformation

Trudi Meyrick, Chief Superintendent, South Wales Police
Mark Brier, Superintendent, South Wales Police
James Ratti, Chief Inspector, South Wales Police
Eve Davis, Superintendent (Communities and Partnership), South Wales Police
Jessica Williams, Community Safety Manager (Swansea / Neath Port Talbot), South Wales Police

Apologies for Absence

Councillor Co-opted Members: P R Hood-Williams

98 Disclosures of Personal & Prejudicial Interest.

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

Councillors L R Jones, M Jones, S M Jones, H Lawson, W G Lewis and S Pritchard declared a Personal Interest in Minute no. 102 – Crime and Disorder Scrutiny – Safer Swansea Community Safety Partnership.

99 Prohibition of Whipped Votes and Declaration of Party Whips.

In accordance with the Local Government (Wales) Measure 2011, no declarations of Whipped Votes or Party Whips were declared.

100 Minutes.

Resolved that the Minutes of the Scrutiny Programme Committee held on 14 March, 2023 and the Special Scrutiny Programme Committee held on 20 March, 2023 be signed and approved as a correct records.

101 Public Question Time.

No questions were received.

102 Crime & Disorder Scrutiny - Safer Swansea Community Safety Partnership.

As the Council's designated Crime & Disorder Scrutiny Committee, the Scrutiny Programme Committee met to discuss the performance of the Safer Swansea Community Safety Partnership (SSP), with Council and Police leads. The Chair welcomed Council representatives: Cabinet Member for Wellbeing, Cabinet Member for Community (Support), Cabinet Member for Service Transformation, Strategic Lead Commissioner, Community Integration Partnership Manager, and South Wales Police representatives: Trudi Meyrick, Chief Superintendent, Mark Brier, Superintendent, James Ratti, Chief Inspector, Eve Davis, Superintendent (Communities and Partnership), and Jessica Williams, Community Safety Manager (Swansea / Neath Port Talbot). The Chair thanked representatives for providing written report / papers reflecting on the performance of the Partnership over the last year, specific activities, and Draft SSP priorities for 2023-26 and the Draft Swansea Violence against Women, Domestic Abuse and Sexual Violence Strategy 2023-26.

The Cabinet Member for Wellbeing stated that the Annual Report highlighted how local agencies and partners have worked well together to make Swansea safer and reduce the fear of crime during 2022. However, as a partnership, it was recognized that work was still required to build upon our success and to focus on new challenges.

The Cabinet Member for Wellbeing referred to the main focus to continue to reduce crime and antisocial behaviour, address substance use, seek to reduce reoffending

and support our young and vulnerable people from being drawn in to extremist and violent behaviour.

The Safer Swansea Partnership would remain committed to tackling hate crime in all its forms and will continue to ensure Swansea as a place that stands against intolerance, hatred and extremism. Many of the crime and disorder issues safer Swansea will seek to address of underlying contributing factors often linked to vulnerable vulnerability and exploitation.

She referred to the Community Safety Priorities for 2023 to 2026, setting out the six key priorities of strategic gains, intentions and the outcomes. These priorities acknowledge that the nature of crime is changing. It sets out the approach to address hidden harm crimes such as domestic violence, child sexual exploitation and serious organised crime and serious violence. Work is ongoing on individual action plans for each of the priorities.

Progress will be monitored on quarterly basis by the SSP Steering Group. It is hoped that by delivering on the aims of strategic intentions for each priority will be able to improve public confidence and trust in local policing and Community safety partners to make Swansea safer.

Committee questioning and discussion with regard to the performance of the Safer Swansea Partnership focussed on the following:

- Governance specifically relating to the joint charring arrangement of the Partnership that provides the leadership and management of the SSP.
- Partnership resources and the quantification of resources/spend.
- Evening and Night-time economy priorities and achievements; Purple Flag status; ad partnership working with the Swansea Business Improvement District
- Anti-social behaviour (off road bikes) challenges and initiatives.
- Hate Crime, comparison of data sets and proactive initiatives.
- Community cohesion, integration and achievements.
- Sexual offences/rape, initiatives and achievements.
- Mayhill disturbance and timelines for the publication of the findings and recommendations following independent Police review of the policing response.
- Community Engagement and initiatives/successes, use of co-production. Substance misuse initiatives (Project Adder) successes and priorities.

The Chair thanked the Cabinet Members, Officers and representatives of South Wales Police for the information provided and response to questions.

Resolved that the Chair write to the Joint Chairs of the Safer Swansea Partnership reflecting the views of the Committee.

103 Scrutiny Performance Panel Progress Report: Development & Regeneration (Councillor Chris Holley, Convener)

Cllr C A Holley provided a report summarising the work of the Development & Regeneration Scrutiny Performance Panel over the past year, and key issues which the Panel has been focussing on.

Resolved that the Scrutiny Performance Panel Progress report in respect of Development & Regeneration Scrutiny Performance Panel be noted.

104 Membership of Scrutiny Panels and Working Groups.

Resolved that the membership of the Panels and Working Groups as reported, be agreed.

105 Scrutiny Work Programme.

The Chair presented the agreed Scrutiny Work Programme for 2022/23 which the Committee is responsible for monitoring.

The main items scheduled for the next meeting on 16 May is:

- Pre-decision Scrutiny: FPR7 Redevelopment of 277-278 Oxford Street - Community Hub Project.
- Review of the Year.

The Scrutiny Team Leader stated that to strengthen the process of review, self-evaluation and reflection, a survey has been sent out to all Councillors inviting views on about the way Scrutiny has worked over the last year.

106 Scrutiny Letters.

The Chair presented a report on 'Scrutiny Letters' for information.

107 Date and Time of Upcoming Panel / Working Group Meetings.

The Chair referred to the date and time of upcoming Scrutiny Panel/Working Group Meetings, for information.

The meeting ended at 5.35 pm

Chair

Agenda Item 6



Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 16 May 2023

Scrutiny Performance Panel Progress Report

Purpose	The Committee is responsible for managing the overall work of scrutiny and its effectiveness. Performance Panel conveners will regularly provide a progress report, updating the Committee on headlines from their Panel's work and impact.
Content	This report focuses on the following Performance Panel: a) Climate Change & Nature
Councillors are being asked to	<ul style="list-style-type: none">• Ensure awareness and understanding of the work of the Panels• Consider their effectiveness and impact• Consider any issues arising and action required
Lead Councillor(s)	Councillor Hannah Lawson (Panel Convener)
Lead Officers & Report Author	Liz Jordan E-mail: scrutiny@swansea.gov.uk
Legal Officer:	Tracey Meredith
Finance Officer:	Paul Roach

1. Introduction

- 1.1 There are six Performance Panels which have been established by the Committee. Whilst the work of an Inquiry Panel leads to the production of a final report with conclusions and recommendations for Cabinet based on evidence gathered on a specific issue, the work of a Performance Panel represents regular monitoring of, and challenge to, particular services / service areas and issues.
- 1.2 Performance Panels are expected to have on-going correspondence with relevant cabinet / lead members in order to share views and recommendations, arising from monitoring activities, about the performance of services and service delivery.
- 1.3 The Committee is responsible for managing the overall work of scrutiny and its effectiveness. Performance Panels Conveners will therefore provide a regular progress report to the Committee to enable:

- a discussion on the work of each Panel, achievements, effectiveness and impact
- the Committee to consider any issues arising from Panel activities which may have an impact on the overall scrutiny work programme
- awareness amongst the Committee as well as visibility across the council and public.

1.4 This report is about the following Performance Panel:

Climate Change & Nature – this is an update on work carried out over the past year.

To focus the discussion a short, written report has been provided by the Convener and is **attached**. This includes a summary of Panel activities, correspondence between the Panel and relevant Cabinet Members, recommendations and impact.

1.5 The Climate Change & Nature Panel involves the following members:

Labour Councillors: 4

Joe Hale	Hannah Lawson (CONVENER)
Oliver James	Sara Keeton

Liberal Democrat/Independent Councillors: 3

Wendy Fitzgerald	Michael Locke
Mary Jones	

Conservative Councillors: 2

Brigitte Rowlands	Will Thomas
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Green Councillors: 1

Chris Evans	
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2. Legal Implications

2.1 There are no specific legal implications raised by this report.

3. Financial Implications

3.1 There are no specific financial implications raised by this report.

Background Papers: None

Appendices:

Appendix 1 – Scrutiny Performance Panel Update

Climate Change and Nature Scrutiny Performance Panel Update

1. Remit of the Panel

The Panel is responsible for ongoing monitoring of performance in relation to climate change and the natural environment. The Panel will monitor delivery of the Council’s work, commitments and implementation of agreed plans, and assess progress.

2. Key Activities

The Panel is currently meeting every two months and has met 4 times since the beginning of this municipal year. The issues covered are as follows:

Meeting	Topic(s)
9 November 2022	<ul style="list-style-type: none"> • Role of the Climate Change and Nature Scrutiny Performance Panel • Water Quality and Management • Overview of Climate Change and Nature in Swansea (including key priorities and challenges). • Draft Work Programme 2022-23
10 January 2023	<ul style="list-style-type: none"> • Climate Change Update (including action plan for 2030 and Response to WAO report: Public Sector readiness for net zero carbon by 2030) • Green Vehicle Adoption • Public / Residential EV Charging • Weed Management / Use of Glyphosate
8 March 2023	<ul style="list-style-type: none"> • Nature Conservation – Project Updates • Air Quality Management • Local Flood Risk Management – Annual Update
2 May 2023	<ul style="list-style-type: none"> • Climate Change Update • Achievement Against Corporate Priorities / Objectives / Policy Commitments • End of Year Review

3. Achievements / Impact

The Panel has written to relevant Cabinet Member(s) following each meeting in order to give its views, raise concerns and make recommendations, for example:

Positives:

- Water Quality and Management - Panel queried if there had been any major incidents locally with sewerage getting into the sea after storms and was pleased to hear lots of work has been done over the last 10 years, and on our most valuable stretches of coast, overflows only spill in extreme conditions.

- Climate Change update - Panel asked about mini hydro power and wanted to know if an audit had been done of potential sites across Swansea. Heard the Council is working with neighbouring authorities on development of a regional energy development plan dealing with how we can 'green the grid', more towards the 2050 target than 2030 target. Work on the procurement exercise for a local energy development plan has only just started (which will feed into the regional plan) and then all opportunities will be looked at when it comes to generation of renewables.
- Panel was pleased to hear the Council has responded to all recommendations from the Wales Audit Office, has a fully costed delivery plan for Net Zero by 2030 and has received the bronze One Planet Standard accreditation (the first within the UK).

Issues / Concerns:

- Weed Management / Use of Glyphosate – Panel feels glyphosate has an effect on pollinators that are essential to the eco system and queried how seriously the Authority is taking the biodiversity of Swansea when it is continuing to use glyphosate. Informed the biodiversity of Swansea is extremely important as is evident in the number of biodiversity schemes the Authority is doing across the County. Heard that in respect of bees and other wildlife, results on toxicity of glyphosate are often conflicting. Panel disagrees with this statement and feels scientific data very strongly shows a positive correlation between the use of glyphosate and health issues within most insects, pollinators, amphibians, and zooplankton populations, particularly bees. Informed the Council is open to alternative viable methods should they become available or should scientific evidence change.
- Public / Residential EV Charging – Panel concerned people who choose an electric car but do not have off road parking are forced to use public chargers and are seriously financially disadvantaged. Panel feels very strongly about this and queried if the Council could consider installing various devices that are available, which allow people to charge on the road from their own properties. Informed the Council has installed several public charge points, so people have the opportunity to charge within their local community and that this is part of a wider provision of charge points offered by commercial operators. Heard people are not allowed to use private electric vehicle charging cables to charge vehicles on street locations in Swansea due to the risk this poses to the public, but the Council is keeping abreast of new developments that could potentially make that possible in the future.
- Local Flood Risk Management - Panel is concerned attenuation ponds are dangerous and need to ensure safety is the main concern and they are managed correctly. Heard SUDS legislation was brought in by Welsh Government who are keen to promote sustainable features, which provide multiple benefits to a development, and means a lot of drainage features will be above ground which creates biodiversity improvement to the area. Reassured on the issue of SUDS and that ponds are all designed to guidance, so health and safety has been very much considered.
- Nature Conservation Project Updates – Panel queried if three granted funded temporary posts are still running - Community Green Space Officers and Natural Environment Volunteer Coordinator. Heard grant funding was only received for one year, that currently no alternative funding has been found so the posts are not being continued after June 2023 and it is limited in terms of

what can be rolled out. Informed this work remains a priority and officers will continue to look at all avenues of funding.

- Air Quality Management – Panel concerned about air quality around schools and asked if every school in the County has been checked to ensure they are safe. Informed the Council monitors air quality at some schools and is currently compliant across Swansea but that there is no safe limit so is working towards trying to reduce it.
- Panel pleased to hear schools are a focus for Welsh Government and noted that exposure outside schools is a problem and more evidence is needed for Wales in terms of exposure levels and the health impacts on children. Informed that the Council is currently involved with interventions at two primaries and it is part of a Welsh Government support grant received last year.

Action Recommended / Agreed:

- Public / Residential EV Charging – Panel concerned about the amount of street furniture currently, which affects people with mobility issues and discourages walking, and that this could increase if on street charging was introduced. Panel mentioned a pilot scheme in Plymouth where charging points come up out of the street, which would prevent adding to street furniture. Officers agreed to investigate the project in Plymouth and consider this in options for future infrastructure of this nature if funding becomes available.
- Local Flood Risk Management - Panel feel it would be useful to have some understanding of SUDS and its impact on new developments. Discussed a training package which is currently being put in place on SUDS which it would be useful for Panel Members to attend.
- Panel asked for confirmation that environmental links have been made within all school governing bodies to receive support for biodiversity activities and initiatives. Heard progress is being made on this and that there are good contacts with some schools but not all schools. Officers agreed to provide a generic nature conservation link which schools/governors can use to get involved.

4. Future Work Programme

The Panel is keen to ensure focus on the right things so that its work can make a difference. The Panel is also keen to engage more widely with external organisations and the public so that it can benefit from a range of perspectives on Council action and performance and help inform advice on improvement.

The work programme for the next municipal year will be agreed at the Panel meeting in July 2023.

5. Action for the Scrutiny Programme Committee

None.

Agenda Item 7



Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 16 May 2023

Membership of Scrutiny Panels and Working Groups

Purpose:	The Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established. This report advises of relevant matters that need to be considered.
Content:	This report is provided to facilitate any changes that need to be made.
Councillors are being asked to:	agree the membership of Panels and Working Groups reported, and any other changes necessary.
Lead Councillor:	Councillor Peter Black, Chair of the Scrutiny Programme Committee
Lead Officer & Report Author:	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: brij.madahar@swansea.gov.uk
Legal Officer:	Tracey Meredith
Finance Officer:	Paul Roach

1. Introduction

1.1 In accordance with Council report 18 October 2012, when current scrutiny arrangements were agreed, the Scrutiny Programme Committee is responsible for appointing members and conveners to the various Scrutiny Panels / Working Groups that are established.

2. Proposed Revision to Current Scrutiny Panel / Working Group Membership

2.1 None.

3. Guiding Principles

3.1 When determining membership / conveners or agreeing any changes there are some key considerations for the Committee:

- It is necessary for more than one political group to be represented on each Panel / Working Group.
- These bodies also need to be of a manageable size in terms of team working and effective questioning.
- To ensure that all political groups have opportunities and are engaged.
- Good scrutiny practice places emphasis on respect for minority party wishes around both chairing of such bodies and the work programme.
- Being fair and balanced in the appointment of conveners, when there is interest from more than one councillor, e.g., giving opportunity to those who have not acted as convener previously.
- The Committee should reflect on the existing 'balance' of conveners to help inform future appointments.
- A minimum of three members should be present at all Panel / Working Group meetings.

4. Legal Implications

4.1 There are no specific legal implications raised by this report.

5. Financial Implications

5.1 There are no specific financial implications raised by this report.

Background Papers: None

Appendices: None

Agenda Item 8



Report of the Chair of the Scrutiny Programme Committee

Scrutiny Programme Committee – 16 May 2023

Scrutiny Letters

Purpose:	To ensure the Committee is aware of the scrutiny letters produced following various scrutiny activities, and to track responses to date.
Content:	The report includes a log of scrutiny letters produced this municipal year and provides a copy of correspondence between Scrutiny and Cabinet Members for discussion as required.
Councillors are being asked to:	<ul style="list-style-type: none">• Review the scrutiny letters and responses• Make comments, observations and recommendations as necessary
Lead Councillor:	Councillor Peter Black, Chair of the Scrutiny Programme Committee
Lead Officer:	Tracey Meredith, Chief Legal Officer
Report Author:	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: brij.madahar@swansea.gov.uk
Legal Officer:	Tracey Meredith
Finance Officer:	Paul Roach

1. Introduction

- 1.1 The production of scrutiny letters has become an established part of the way scrutiny operates in Swansea. Letters from the chair (or conveners) allow scrutiny to communicate directly and quickly with relevant Cabinet Members.
- 1.2 These letters are used to convey views and conclusions about particular issues discussed, and provide the opportunity to raise concerns, ask for further information, and make recommendations. This enables scrutiny to engage with Cabinet Members on a regular and structured basis.

2. Reporting of Letters

- 2.1 All scrutiny letters, whether they are written by the Scrutiny Programme Committee or conveners of Panels / Working Groups, are published to ensure visibility, of the outcomes from meetings, across the Council and public.
- 2.2 The Scrutiny Programme Committee agenda also includes a copy of letters to/from Cabinet Members for its attention and discussion as required, e.g., letters relating to the work of the Committee, Working Groups, and Inquiry Panel follow ups. Letters are included when Cabinet Member responses that were awaited are received or where a scrutiny letter did not require a response.
- 2.3 Where requested Cabinet Members are expected to respond in writing to scrutiny letters within 21 calendar days. The response should indicate what action (if any) they intend to take, or have taken, as a result of the views and recommendations made.
- 2.4 Letters relating to the work of Performance Panels are part of an ongoing dialogue with Cabinet Members and are therefore reported back and monitored by each Panel. However, all Performance Panel Conveners will provide a progress report to the Committee, including summary of correspondence with Cabinet Members and outcomes.

3. Letters Log

- 3.1 This report contains a log of scrutiny letters produced to enable the Committee to maintain an overview of letters activity over the current municipal year – see **Appendix 1**. The letters log will show the average time taken by Cabinet Members to respond to scrutiny letters, and the percentage of letters responded to within timescale. For comparison, during the previous year (2021/22) 66 letters were sent to Cabinet Members, of which 24 required a written response. The average time taken to respond was 18 days, with 71% responded to within the 21 days target.
- 3.2 The following letter(s), not already reported back to the Committee, are **attached** for discussion:

	Activity	Meeting Date	Correspondence
a	Co-production Working Group	9 Mar	Letter to/from Cabinet Member for Community (Support)

3.3 Co-production Safety Working Group

3.3.1 In order to assist future Committee follow up, a summary is provided:

The Coproduction Working Group met to look at a number of issues related to the Council's role and responsibilities on the development of co-production in the Council and progress, helping to improve involvement and engagement with service users, partners and the public in the design & delivery of services & decision-making. Relevant officers attended alongside the Cabinet Member for Community, Cllr Hayley Gwilliam.

Co production at Swansea Council is still early into its journey. The Working Group were appraised on developments so far including the work of Co-Pro Lab Wales who are contracted for 12 months to provide advice and support and help to produce a tool kit and webpage. This 12 months will end in October 2023 when they will produce a feedback report. Internal Coproduction Champions will be equipped to provide support to colleagues within their directorates and identify coproduction opportunities. An Officer from Social Services also attended to report on the good progress they have made in co-production as well as the Director of SCVS who gave their perspective.

Overall, the Working Group were encouraged by the approach the Council are taking to coproduction. They favoured the Coproduction Champions model which can be harder to achieve than a centralised coproduction provision but has the potential to be more successful in embedding coproduction across departments and felt positive about the slow and steady approach the Council are taking. The Group recommended using a mix of existing coproduction tools and bespoke ones. The Group requested training for members as well as officers and recommends to the

In the Cabinet Members response Member development opportunities will be offered over the next 6 months and that the project will report to the Audit Committee on completion in Autumn 2023. Therefore, the Group recommends that to the Scrutiny Programme Committee that this topic is followed up after October 2023 when this report has come out and next steps are planned.

4. Legal Implications

4.1 There are no legal implications.

5. Financial Implications

5.1 There are no financial implications.

Background Papers: None

Appendices:

Appendix 1: Scrutiny Letters Log – 2022-23

Appendix 2: Scrutiny Letters / Responses

Scrutiny Letters Log (2022-2023)

Ave. Response Time (days):

20 (target within 21 days)

% responses within target:

72

No.	Committee / Panel / Working Group	Meeting Date	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received
1	Committee	16-Aug	Community Hubs / Archives	Equalities & Culture	12-Sep	n/a
2	Development & Regeneration Performance Panel	05-Sep	Regeneration Programme / Project Monitoring	Investment, Regeneration & Tourism	17-Oct	n/a
3	Committee	18-Oct	Pre-decision Scrutiny - Oracle Project Investment Update	Joint Economy, Finance & Strategy and Service Transformation	19-Oct	n/a
4	Adult Services Performance Panel	27-Sep	Service Overview	Care Services	24-Oct	n/a
5	Service Improvement & Finance Performance Panel	04-Oct	Quarter 1 Budget Monitoring Report 22/23	Economy, Finance & Strategy (Leader)	27-Oct	28-Nov
6	Service Improvement & Finance Performance Panel	04-Oct	Annual Performance Monitoring Report 21/22	Corporate Services & Performance	27-Oct	n/a
7	Education Performance Panel	27-Oct	Service Overview, Partneriaeth, Pupil Manifesto	Education & Learning	07-Nov	n/a
8	Child & Family Services Performance Panel	11-Oct	Overview of Child & Family Services, Draft work programme	Care Services	08-Nov	01-Dec
9	Partneriaeth Scrutiny Councillor Group	24-Oct	Legal Agreement, Joint Committee on 7 Oct, work programme	Chair of Partneriaeth Joint Committee	10-Nov	n/a

10	Education Performance Panel	17-Nov	Additional Learning Needs Reform, Curriculum for Wales update, Pupils Development Grant spend, School Improvement Service	Education & Learning	25-Nov	n/a
11	Child & Family Services Performance Panel	01-Nov	Residential Services; Corporate Parenting Board	Care Services	28-Nov	n/a
12	Service Improvement & Finance Performance Panel	08-Nov	Welsh Housing Quality Standards Annual Update	Service Transformation	29-Nov	n/a
13	Service Improvement & Finance Performance Panel	08-Nov	Annual Review of Performance 2021/22	Corporate Services & Performance	29-Nov	n/a
14	Service Improvement & Finance Performance Panel	08-Nov	Welsh Public Libraries Standards Annual Performance Report	Equalities & Culture	29-Nov	n/a
15	Service Improvement & Finance Performance Panel	08-Nov	Review of Revenue Reserves	Economy, Finance & Strategy (Leader)	29-Nov	n/a
16	Committee	18-Oct	PSB Scrutiny	Chair of Public Services Board Joint Committee	29-Nov	n/a
17	Development & Regeneration Performance Panel	14-Nov	City Centre Retail and Regeneration Programme / Project Monitoring	Joint Economy, Finance & Strategy; Investment, Regeneration & Tourism; and Corporate Services & Performance	01-Dec	n/a
18	Adult Services Performance Panel	08-Nov	Audit Wales report on Direct Payments; CIW Inspections, Director of Social Services Annual	Care Services	05-Dec	23-Dec
19	Committee	15-Nov	Follow Up - Workforce Scrutiny Working Group	Corporate Services & Performance	16-Dec	04-Jan
20	Education Performance Panel	15-Dec	Annual Performance; and the Music Service	Education & Learning	29-Dec	19-Jan

21	Climate Change & Nature Performance Panel	09-Nov	Water Quality/Management; Overview of Climate Change & Nature in Swansea	Service Transformation	22-Dec	n/a
22	Service Improvement & Finance Performance Panel	06-Dec	Mid Term Budget Statement 22/23	Economy, Finance & Strategy (Leader)	04-Jan	n/a
23	Service Improvement & Finance Performance Panel	06-Dec	Recycling and Landfill - Annual Performance Monitoring 2021/22 and Recycling of Business Waste Briefing	Community (Services)	04-Jan	n/a
24	Service Improvement & Finance Performance Panel	06-Dec	Audit Wales Report – “Making Equality Impact Assessments more than just a tick box exercise”	Equalities & Culture	04-Jan	n/a
25	Service Improvement & Finance Performance Panel	06-Dec	Quarter 1 2022/23 Performance Monitoring Report	Corporate Services & Performance	04-Jan	n/a
26	Working Group	07-Dec	Road Safety	Environment & Infrastructure	04-Jan	26-Jan
27	Committee	15-Nov	Corporate Safeguarding Annual Report	Care Services	04-Jan	06-Jan
28	Committee	15-Nov	Fly Tipping	Community (Services)	10-Jan	24-Jan
29	Child & Family Services Performance Panel	05-Dec	CFS Improvement Programme and Performance Monitoring; Regional Safeguarding Board update; Safeguarding Quality Unit Annual Report	Care Services	11-Jan	n/a
29	Committee	13-Dec	Homelessness	Service Transformation	30-Jan	20-Feb

30	Education Performance Panel	19-Jan	New Curriculum for Wales, Pontarddulais School cluster	Education & Learning	01-Feb	17-Feb
31	Service Improvement & Finance Performance Panel	17-Jan	Draft Budget Proposals 2022/23 – 2025/26 and Q2 Budget Monitoring 2022/23.	Economy, Finance & Strategy (Leader)	02-Feb	20-Feb
32	Service Improvement & Finance Performance Panel	17-Jan	Q2 Performance Monitoring Report 22/23	Corporate Services & Performance	02-Feb	23-Feb
33	Service Improvement & Finance Performance Panel	17-Jan	Sustainable Swansea	Service Transformation	02-Feb	21-Feb
34	Service Improvement & Finance Performance Panel	14-Feb	Pre-decision Scrutiny - Annual Budget	Economy, Finance & Strategy (Leader)	15-Feb	n/a
35	Climate Change & Nature Performance Panel	10-Jan	Weed management / use of glyphosate	Environment & Infrastructure	16-Feb	n/a
36	Climate Change & Nature Performance Panel	10-Jan	Climate Change; Green vehicle adoption; Electric vehicle charging	Service Transformation	16-Feb	n/a
37	Committee	17-Jan	Tackling Poverty	Joint Economy, Finance & Strategy and Well-being	16-Feb	09-Mar
38	Child & Family Services Performance Panel	24-Jan	CAMHS; Child Disability Services	Care Services	17-Feb	n/a
39	Committee	17-Jan	Leader Q & A Session	Economy, Finance & Strategy (Leader)	17-Feb	n/a
40	Development & Regeneration Performance Panel	30-Jan	Tourism Management Plan and project monitoring report	Investment, Regeneration & Tourism	23-Feb	27-Mar
41	Committee	14-Feb	PSB Scrutiny - Draft Well-being Plan	Chair of Public Services Board Joint Committee	28-Feb	n/a

42	Partneriaeth Scrutiny Councillor Group	13-Feb	Financial and risk assurance, new curriculum for Wales	Chair of Partneriaeth Joint Committee	01-Mar	n/a
43	Adult Services Performance Panel	31-Jan	AS Transformation Programme; Assistive Technology and Community Alarms; Performance Monitoring	Care Services	07-Mar	n/a
44	Committee	14-Feb	Houses in Multiple Occupation	Corporate Services & Performance	13-Mar	n/a
45	Committee	20-Mar	Pre-decision Scrutiny: National 20 Mph Default Speed Limit	Environment & Infrastructure	22-Mar	n/a
46	Working Group	09-Mar	Coproduction	Community (Support)	28-Mar	06-Apr
47	Child & Family Services Performance Panel	07-Mar	Support for Carers; Performance Monitoring; Youth Offending Service	Care Services	29-Mar	27-Apr
48	Service Improvement & Finance Performance Panel	14-Mar	Annual Planning Performance Report	Corporate Services & Performance	04-Apr	n/a
49	Service Improvement & Finance Performance Panel	14-Mar	Annual Complaints Report	Service Transformation	04-Apr	n/a
50	Climate Change & Nature Performance Panel	08-Mar	Local Flood Risk	Environment & Infrastructure	13-Apr	
51	Climate Change & Nature Performance Panel	08-Mar	Nature Conservation; Air Quality	Corporate Services & Performance	13-Apr	28-Apr
52	Adult Services Performance Panel	21-Mar	West Glamorgan Transformation Programme; Performance Monitoring; LACs; Annual Review of Charges	Care Services	21-Apr	n/a
53	Service Improvement & Finance Performance Panel	18-Apr	Q3 Performance Monitoring Report	Corporate Services & Performance	02-May	n/a

54	Service Improvement & Finance Performance Panel	18-Apr	Coprorate Plan	Economy, Finance & Strategy (Leader)	02-May	n/a
55	Development & Regeneration Performance Panel	20-Mar	Town Centre regeneration and project update report	Investment, Regeneration & Tourism	04-May	n/a
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To:
Councillor Hayley Gwilliam
Cabinet Member for Community

Please ask for: Scrutiny
Gofynnwch am:

BY EMAIL

Direct Line: 01792 636292
Llinell
Uniongyrochol:

e-Mail scrutiny@swansea.gov.uk
e-Bost:

Date 28 March 2023
Dyddiad:

Summary: This is a letter from the Coproduction Scrutiny Working Group to the Cabinet Member for Community. The letter concerns the meeting held on 9 March 2023. A response is required by 18 April.

Dear Councillor Gwilliam,

On the 9 March, a Scrutiny Working Group was held to look at the issue of Coproduction. We are grateful to you and the officers for attending.

The officers presented their report and explained the current progress made on the corporate coproduction strategy which is in the early stages of development. We were informed that the 12 month contract with CoPro Lab Wales is due to end in October 2023 when they will produce a feedback report. As part of their contract they will offer a review of current coproduction, a training needs analysis, stakeholder mapping and help to identify and train Coproduction Champions in directorates across the Council.

We were informed that Coproduction Champions will be equipped to provide support to colleagues within their directorates and identify coproduction opportunities. We favour this approach over a more centralised coproduction service as although this model can be harder to achieve, the result will see coproduction more embedded across the Council.

The tool kit and webpage that CoPro Lab Wales will help produce will provide advice and information for Council officers and members as well as training and ongoing advice and support. We feel that coproduction should be a proactive approach and encourage training for Coproduction Champions on this. We also recommend the training covers the whole spectrum of involvement, so that officers can identify and action involvement opportunities where coproduction is not the most suitable method.

OVERVIEW & SCRUTINY / TROSOLWG A CHRAFFU

SWANSEA COUNCIL / CYNGOR ABERTAWE

GUILDHALL, SWANSEA, SA1 4PE / NEUADD Y DDINAS, ABERTAWE, SA1 4PE

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I dderbyn yr wybodaeth hon mewn fformat arall neu yn Gymraeg, cysylltwch â'r person uchod
To receive this information in alternative format, or in Welsh please contact the above

We asked for more information about the tools that will be provided and were informed they will include information on framing discussions, asking the right questions, facilitating meetings, workshops, what to do with information gathered and identifying what is in scope within the frame of limited resources. In addition a stakeholder matrix will be developed, this takes stakeholder mapping a stage further by cross referencing stakeholders with areas like protected characteristics and interests. We were pleased to hear about the development of a bespoke stakeholder matrix but also encourage the use of the many pre-existing coproduction tools.

We were informed that Co Pro Lab Wales will support a number of pilot projects which are aligned with the 12 projects in the transformation plan. These will be identified as quick wins and will provide examples of how coproduction can be used within the Council.

Due to the Social Services and Wellbeing Act 2014, we are aware that Social Services have developed coproduction practices further than in other areas of the Council. We were grateful to the officer for attending to give us a comprehensive progress update.

The officer informed us that Social Services have produced a training package on coproduction for all their officers. The many ways they have enabled coproduction were explained to us including procurement panels, designing services, policy development, service monitoring, review of individual support plans and recruitment. Their coproduction strategy covers all areas within Social Services including governance, strategic commissioning and service delivery. Social Services use a variety of tools including most significant change, theory of change, asset based community development, community organising, beyond sticky notes and rich pictures. Networks like the Swansea Coproduction Network are one of the main ways to reach people however networks need support to sustain them. In addition Social Services have developed a Remuneration Policy to value the commitment required from volunteers. They also have a clearer understanding of scope and parameters, what can and can't be offered and what is within officers' power to offer. Work is still to be done around using more appropriate language to avoid jargon.

We are pleased that the knowledge and experience gained in Social Services will be used across the Council and asked how you plan to widen out coproduction opportunities further than Social Services to include areas like education, transport and leisure facilities where there are identifiable opportunities for coproduction. You informed us that this is work in progress with foundations being built in Social Services and the developing work with CoPro Lab Wales.

We felt that some departments will not have such an easily identifiable client base with definable services as with Social Services, your officers informed us that identifying and supporting opportunities for coproduction within other departments will sit with the Coproduction Champions who will be trained to identify these opportunities.

Amanda Carr the Director of Swansea Council for Voluntary Services shared with us that bringing in coproduction Council wide will be advantageous as people's lives intersect across numerous services and departments. She also shared that coproduction needs to be introduced "pre cradle" even before a service has been

scoped or plans designed and advised that realistic expectations need to be set regarding what can be achieved. Some of the challenges of coproduction were also shared including identifying and finding those seldom listened to, sharing power and the importance of safeguarding.

We feel coproduction requires people to feel they are totally equal around the table and to involve underrepresented groups to benefit from their depth of knowledge. We look forward to hearing more in future about the development of coproduction across the Council.

Conclusions and Recommendations

From the briefing received and questions asked we held a discussion on progress and made the following conclusions and recommendations:

1. Overall the Working Group was encouraged by the approach the Council are taking to coproduction.
2. Although the Coproduction Champions model can be harder to achieve than a centralised coproduction provision it will be more successful in embedding coproduction across departments.
3. The Working Group felt the slow and steady approach will work well while learning from the work carried out by Social Services.
4. Where possible coproduction should be a proactive approach with the aim of identifying opportunities for coproduction before services are planned.
5. The Working Group was pleased to hear about the bespoke stakeholder matrix that will be developed, however it encourages officers where possible to utilise existing tools that are already available.
6. It is important to embed coproduction at all levels therefore the Working Group was pleased there is backing from the Corporate Management Team and Cabinet.
7. The Working Group requests that CoPro Lab Wales develop training on involvement as well as coproduction to educate officers and members on areas where coproduction is not achievable but levels of involvement are.
8. The Working Group suggests using the Coproduction Champions to share and promote case studies and the long term impacts of coproduction to demonstrate success and encourage participation from officers.
9. The Working Group will recommend to the Scrutiny Programme Committee to revisit this topic after October 2023 when the report has come out and next steps are planned.

Your Response

We are interested in hearing your thoughts about the issues raised in this letter and would ask that you respond to the points in our conclusions by 18 April.

Yours sincerely,

COUNCILLOR LYNDON JONES

Convener, Scrutiny Working Group – Coproduction

✉ cllr.lyndon.jones@swansea.gov.uk

Please ask for: Councillor Hayley Gwilliam
Direct Line: 07916 583188
E-Mail: cllr.hayley.gwilliam@swansea.gov.uk
Our Ref: HG/WN
Your Ref:
Date: 6th April 2023

Dear Councillor Jones,

**Re: - Convener's letter to Cabinet Member - Scrutiny Working Group Coproduction
9 March 2023.**

Thank you for the opportunity to speak about the Swansea Council Coproduction and Involvement Project to the Coproduction Scrutiny Working Group on 9th March 2023.

I welcome your recommendations and conclusions and will comment on and respond to each of the points raised in turn.

1. Overall the Working Group was encouraged by the approach the Council are taking to coproduction.

The support of the Coproduction Scrutiny Working Group is much appreciated and will help in embedding coproduction within our organisational culture.

2. Although the Coproduction Champions model can be harder to achieve than a centralised coproduction provision it will be more successful in embedding coproduction across departments.

The project is applying learning from staff involved in implementing other champion based models at Swansea Council to ensure the Network is as effective as possible. We also aim to ensure staff from services across all Directorates are involved to ensure a widespread consistent understanding of our corporate approach to coproduction.

3. The Working Group felt the slow and steady approach will work well while learning from the work carried out by Social Services.

The project sets out a clear programme of incremental internal upskilling and staff development to be rolled out before Winter 2023. This will align with the work carried out by social services to date and take account of the West Glamorgan Regional Coproduction Framework.

4. Where possible coproduction should be a proactive approach with the aim of identifying opportunities for coproduction before services are planned.

This approach aims to introduce coproductive ways of working at the earliest opportunity. As a result, the programmes that will form part of the council's Corporate Transformation Plan will be the first to be offered advice and support from CoPro Lab on how to apply coproductive approaches in their development.

5. The Working Group was pleased to hear about the bespoke stakeholder matrix that will be developed, however it encourages officers where possible to utilise existing tools that are already available.

In addition to new tools such as the bespoke stakeholder matrix, the project will signpost and highlight existing tools appropriate to support coproduction and involvement. These will be available on a dedicated coproduction webpage which is in development.

6. It is important to embed coproduction at all levels therefore the Working Group was pleased there is backing from the Corporate Management Team and Cabinet.

A CMT and Cabinet Away Day session forms an important part of the project development as do sessions with leadership, management and members. This input will not only prove essential in developing effective policy but also ensure buy in from key influencers throughout the organisation.

7. The Working Group requests that CoPro Lab Wales develop training on involvement as well as coproduction to educate officers and members on areas where coproduction is not achievable, but levels of involvement are.

The scope of the project is limited to identifying the spectrum of involvement activity at Swansea Council and identifying where coproduction is and is not the most appropriate approach. Co Pro Lab have been engaged to produce tools which enable coproduction specifically in this context, although many of these tools can also be used to support other involvement activities (e.g., the bespoke stakeholder matrix). Signposting to other involvement resources such as the Council's Consultation Toolkit will be undertaken wherever possible.

The development of a Coproduction and Involvement Policy will also assist members and officers to identify the most appropriate form of involvement and will be supported by a toolkit to help them take forward the most appropriate form of engagement.

8. The Working Group suggests using the Coproduction Champions to share and promote case studies and the long-term impacts of coproduction to demonstrate success and encourage participation from officers.

The project has identified examples of coproduction undertaken to date and will promote the use of case studies by champions to share good practice and inspire others.

PAGE 3

9. The Working Group will recommend to the Scrutiny Programme Committee to revisit this topic after October 2023 when the report has come out and next steps are planned.

The project will report to Audit Committee on completion in Autumn 2023. I look forward to updating the Committee on the outcomes from the project and discussing how coproduction could continue to be embedded at Swansea Council.

I hope that the Committee's members will take advantage of member development opportunities around coproduction which the project will offer via Democratic Services over the next six months.

Yours sincerely



Y Cyngorydd Hayley Gwilliam / Councillor Hayley Gwilliam

Aelod Cabinet dros Cefnogaeth Gymunedol
Cabinet Member for Community Support

Agenda Item 9



Report of the Chair

Scrutiny Programme Committee – 16 May 2023

End of Year Review 2022/23

Purpose:	Being the last scheduled Committee meeting of the 2022/23 Council year, this report is to help Councillors: <ul style="list-style-type: none">• look back at the work done this year• reflect on the experience• look forward to the new Council year, and work programme
Content:	The agreed Scrutiny Work Programme for 2022/23 is described and reviewed. The work completed by the Committee over the past year is attached together with a summary of the established Scrutiny Panels and Working Groups.
Councillors are being asked to:	<ul style="list-style-type: none">• consider progress, achievements, and the effectiveness of the Scrutiny Work Programme, and Scrutiny practice• consider how well the Committee has worked this year
Lead Councillor(s):	Councillor Peter Black, Chair of the Scrutiny Programme Committee
Lead Officer(s):	Tracey Meredith, Chief Legal Officer
Report Author:	Brij Madahar, Scrutiny Team Leader Tel: 01792 637257 E-mail: brij.madahar@swansea.gov.uk
Legal Officer:	Tracey Meredith
Finance Officer:	Paul Roach

1. Introduction

- 1.1 The Scrutiny Programme Committee is responsible for developing the Council's Scrutiny Work Programme, and managing the overall work of Scrutiny to ensure that it is as effective as possible.

- 1.2 It is good practice at the end of each Council year for the Committee to look back on the year's work and consider its effectiveness. This report is to help Councillors take stock of the work done this year and reflect on the experience, to inform practice and priorities for the coming year.

2. Scrutiny Arrangements

- 2.1 The broad aim of the Scrutiny function is to engage non-executive Councillors in activities to:

- provide an effective challenge to the executive
- help improve services, policies, and performance
- engage the public in its work

- 2.2 Current Scrutiny arrangements, agreed by Council in October 2012, aimed to achieve the following:

- All work to be managed by a single Scrutiny Programme Committee through a single work plan. This will ensure that work is cross cutting and not restricted to departmental silos.
- Specific work will be undertaken both through the Committee and by establishing informal Panels (for in-depth activities) or Working Groups.
- The Chair of the Scrutiny Programme Committee shall maintain overall responsibility for the work and timetable for Scrutiny, and ensuring that the work is carried out, in conjunction with the Committee itself.
- All backbench Councillors should have the opportunity to participate in Scrutiny work regardless of Committee membership.

3. Work Planning

- 3.1 The Committee has needed to ensure that the work of Scrutiny is:

- manageable, realistic and achievable given resources available
- relevant to Council priorities
- adding value and having maximum impact
- coordinated and avoids duplication

- 3.2 A Scrutiny Work Planning Conference was held on 27 June 2022 which informed the Committee's agreement of a work programme for 2022/23.

- 3.3 Work planning helped guide what topics scrutiny should focus on, considering whether anything important was missing from the existing plan / current thinking, aligning scrutiny with corporate priorities and strategic challenges, thinking about community concerns, and achieving a balance of scrutiny across all Cabinet portfolios. Decisions by the Committee were guided by the overriding principles that:

- the work of scrutiny should be strategic and significant
- focussed on issues of concern, and
- represent a good use of scrutiny time and resources.

3.4 The Scrutiny Working Programme includes topics looked at by the Committee itself, or examined through various Panels and Working Groups, with activities prioritised, aligned with available scrutiny time and resources, to sharpen focus on the quality of scrutiny and impact. The work programme for 2022/23, which was agreed by the Committee in July 2022 taking into account Conference feedback, is shown at **Appendix 1**.

3.5 Non-executive councillors who are not members of the Committee were given the opportunity to participate in Panels and other informal task and finish groups. New Scrutiny topics, once agreed, were advertised to all non-executive Councillors and expressions of interest sought. The membership of Panels and Working Groups were then determined by the Committee.

4. Summary of Work Completed

4.1 The work of Scrutiny has been carried out primarily in three ways – through the Committee itself and by establishing informal Panels (for in-depth activities) or one-off Working Groups, engaging, at a minimum, with Cabinet Members and Council officers to explore issues of concern.

4.1.1 Formal Committee Meetings

4.1.2 A report was provided to each meeting to enable the Committee to maintain an overview of agreed Scrutiny activities (including the work undertaken by the informal Panels and Working Groups established), monitor progress, and coordinate work as necessary.

4.1.3 As well as developing and managing the overall work programme and keeping an oversight on all Scrutiny activities, a range of service / policy issues have been discussed by the Committee. This has resulted in the Committee communicating findings, views and recommendations for improvement through ‘chair’s letters’ to Cabinet Members. A copy of this year’s completed Committee work plan is attached as **Appendix 2**.

4.1.4 The work can be summarised as follows:

- **Cabinet Member Questioning Sessions / Discussion on Specific Cabinet Portfolio Responsibilities**

A session with the Leader of the Council was held in January 2023. This enabled the Committee to hold the Leader to account and explore his work, looking at priorities, actions, achievements and impact. The Committee focussed their questions mainly on

development and regeneration activity, including the Swansea Bay City Deal.

As well as an overall Q & A Session with the Leader / Cabinet Member for Economy, Finance & Strategy, the Committee questioned other Cabinet Members on specific portfolio responsibilities, with discussion on:

- Archives / Community Hub
- Fly Tipping
- Homelessness
- Houses in Multiple Occupation

- **Public Services Board**

The Committee is responsible for scrutinizing the performance of Swansea Public Services Board (PSB) and how it is making a difference. This was discussed during meetings held in October 2022 and February 2023. In October, as part of the ongoing scrutiny, the Committee considered the PSB Annual Report 2021/22 in relation to overall progress and performance of the PSB. It also considered information on work being done to improve the PSB's performance framework (following issue raised by the Committee); the new Assessment of Local Well-being (published in May 2022), and the development of a new Local Well-being Plan. In February, the Committee was formally consulted on the Draft PSB Local Well-being Plan, which must be in place by May 2023. It also followed up on issues arising from previous scrutiny sessions, and action taken. The Committee has continued to make suggestions to challenge improvement, including around visibility, the measuring and reporting of performance against objectives and impact, and public engagement. The Committee will follow up on the development of the Well-being Plan at the next PSB Scrutiny session, around August 2023, when it hopes to be able to see the associated action plan and how performance against the Plan will be measured.

- **Crime & Disorder Scrutiny - Safer Swansea Community Safety Partnership**

The Committee is the authority's designated Crime & Disorder Scrutiny Committee. In discharging this role, the Committee held its annual session in April 2023 focusing on the performance of the Safer Swansea Partnership, looking at partnership priorities, activities, and impact. Lead representatives from both South Wales Police and the Council, who are involved in the joint-chairing arrangement for the Safer Swansea Partnership Steering Group, attended to present information and take questions on the work of the Safer Swansea Partnership. This included questions on Governance and Leadership, Resources, the Evening & Night-Time Economy, the Mayhill disturbance and partnership / policing review,

Hate Crime reporting and monitoring, Community Integration and Cohesion, Anti-Social Behaviour (off-road bikes), dealing with Sexual Offences / Rape, Substance Misuse, Community Engagement and Co-production, and new Partnership Community Safety Priorities for 2023-26.

- **Annual Corporate Safeguarding Report**

The Committee annually monitors and challenges Council action in relation to Corporate Safeguarding, given safeguarding is one of the Council's top priorities, and enabled Committee members to comment on progress, achievements, and implementation of policy. This took place in November 2022. Questions were asked about: Working with Contractors and Suppliers, and compliance with Safeguarding Policies; Mandatory Training Provision and Compliance; the Disclosure and Barring Service; and Advocacy.

- **Delivery of Corporate Priority – Tackling Poverty**

Ensuring that all Council Priorities are sufficiently covered within the Scrutiny Work Programme, the Committee is annually monitoring the delivery of the Corporate Priority on Tackling Poverty, to keep close watch on progress, follow up on issues raised, and enable scrutiny views to influence action and improvement. A report was provided the Committee with information on progress over the last 12 months. It presented evidence, insights and intelligence that demonstrated the contributions that have been made in delivering this Council priority, as well as future plans. It covered current challenges, including the impact of the cost of living crisis, and the Council's response. The report also considered the findings and recommendations of Audit Wales' 'Time for Change – Poverty in Wales' Report, published in November 2022, showing the Authority's response to the Audit recommendations, and planned action. This led to questions and discussion including exploration of the level of resources to tackle poverty in Swansea and meet corporate objective, and, how in addition to a dedicated Tackling Poverty Service, this is embedded across the Council, with all departments playing a role, and partnership arrangements helping the Council to deliver on objectives. The Committee also followed up on concerns from last year's session about efforts to improve employability and skills, and tackle barriers including access to public and personal transport. It heard about the various education, training and employment programmes, and initiatives and successes, including from Communities for Work, Workways+, Pathways to Work, Beyond Bricks & Mortar, and the opening of a 'pop-up' Employment Hub within the Quadrant Shopping Centre. There was also discussion about the links between poverty and mental health, the mental health support available from partners and joint working between teams.

- **Follow Up on Workforce Scrutiny Working Group Recommendations**

The Committee takes responsibility for following up on previous Scrutiny Working Groups, to check on progress with the topic / issue(s) and response to any specific suggestions or recommendations made and agreed action coming out of the scrutiny session. The Committee received an update on action following the Workforce Scrutiny Working Group, which concluded in February 2022, enabling the Committee to consider progress against recommended improvement and highlight issues where further action may be required. A comprehensive report on progress since the Working Group, was provided including update on issues raised by the Working Group, informing of actions taken in the delivery of work and achievements on Workforce, which were discussed. The Committee heard about key developments including recent agreement by Cabinet of a Post Pandemic Working Model (and seven agreed principles), and Workforce Strategy 2022-27, which now provided a longer-term picture and clearer focus on workforce priorities. The Committee agreed that there should be clarity around standards and expectations regarding future working and customer contact, given there is now an established mix of office and home working across the organisation. The latest position was also provided on wellbeing and sickness absence, agency workers including improvement actions taken, HR and Service Centre operations, Headcount/FTE, and Occupational Health Data. The Committee asked about the uptake of wellbeing / mental health training by staff.

- **Pre-decision Scrutiny**

Taking into account strategic impact, public interest, and financial implications, the Committee carries out pre-decision scrutiny, unless delegated to relevant Panels. Three Cabinet reports were subject to pre-decision scrutiny:

Report	Cabinet Member	Cabinet Meeting	Undertaken by
Oracle Project Investment Update	Economy, Finance & Strategy (Leader) & Service Transformation (Deputy Leader)	20 Oct 2022	Committee
Annual Budget	Economy, Finance & Strategy (Leader)	14 Feb 2023	Service Improvement & Finance Panel (with contribution from other Panels)
National 20 Mph Default Speed Limit	Environment & Infrastructure	23 Mar 2023	Committee

- Call-in of Cabinet decisions – None

- Referrals from Council (or other bodies) – None

Other Reports discussed:

- Scrutiny Annual Report for 2021/22 (reported to Council 1 Sep 2022)
- Scrutiny Performance Panel conveners provided progress reports on the work and impact of their Panels
- Co-ordination with the Governance & Audit Committee – Discussion between Chairs / Committees on the Audit / Scrutiny Relationship:

Although Scrutiny and Audit have distinctive roles, there are common aims in terms of good governance, improvement in performance and culture, and financial management, and so a regular conversation is held which helps to ensure we are working together effectively. The Chair of the Scrutiny Programme Committee addressed the Governance & Audit Committee on this in October 2022 and the Committee also heard from Paula O’Connor, Chair of the Governance & Audit Committee, at the Scrutiny Programme Committee in March 2023. This has made sure there is good awareness of each other’s work, avoiding duplication and gaps in work programmes, and the ability to refer issues between Committees.

4.2.1 Informal Scrutiny Panels and Working Groups

4.2.2 A number of Scrutiny Panels were established to carry out in-depth inquiries or undertake in-depth monitoring of particular services.

- a) Inquiry Panels: to undertake discrete in-depth inquiries into specific and significant areas of concern on a task and finish basis. These would be significant topics where scrutiny can make a real difference. Inquiry panels are expected to take no longer than six months to complete and would produce a final report at the end of the inquiry with conclusions and recommendations for Cabinet (and other decision-makers), informed by the evidence gathered.

The following Inquiry Panel commenced in November 2022 and is scheduled to be complete by September 2023.

Inquiry	Status
<p>Anti-Social Behaviour (convener: Cllr Terry Hennegan): How can the Council ensure that it is working with its partners to appropriately and effectively tackle Anti-Social Behaviour in Swansea?</p>	<p>Evidence Gathering / Consultation</p> <p>Final Report planned for presentation to Scrutiny Programme Committee in October 2023 - to agree submission to Cabinet for decision</p>

Follow up of Previous Scrutiny Inquiries – Inquiry Panels reconvene to follow up on the implementation of agreed recommendations and cabinet action plans, and the impact of their work. A meeting will usually be held around 6-12 months following cabinet decision, with a further follow up arranged if required. The following previous scrutiny inquiry is due for follow up:

Inquiry	Monitoring Status
Procurement (convener: Cllr Lyndon Jones)	Follow Up Meeting – 24 October 2023

- b) Performance Panels: to provide in-depth monitoring and challenge for clearly defined service areas. Performance Panels are expected to have on-going correspondence with relevant Cabinet Members in order to share views and recommendations, arising from monitoring activities, about services. Performance Panel conveners provide a regular update to the Committee to enable discussion on key activities and impact.

Performance Panel	Convener*
Service Improvement & Finance (monthly)	Cllr Chris Holley
Education (monthly)	Cllr Lyndon Jones
Adult Services (6-weekly)	Cllr Susan Jones
Child & Family Services (6-weekly)	Cllr Paxton Hood-Williams
Development & Regeneration (every two months)	Cllr Chris Holley
Climate Change & Nature (every two months) In July 2022 the Committee agreed to rename the 'Natural Environment' Panel to 'Climate Change & Nature', reflecting recent change in corporate priorities.	Cllr Hannah Lawson

- 4.2.3 Working Groups - Although the majority of Scrutiny work would be carried out through the Committee and Panels, the Committee can also establish informal Working Groups of Councillors. This has supported flexible working where it is considered that a matter should be carried out outside of the Committee but does not necessitate the establishment of a Panel. This method of working is intended to be light-touch – effectively a one-off focused meeting to consider a specific report or information, resulting in a letter (or report) to the relevant Cabinet Member(s) with views and recommendations.

Four one-off Working Groups were included in the 2022/23 work programme, two of which were completed.

- **Road Safety** (convener: Cllr Chris Holley)

Completed in December 2022. This Working Group enabled information, focussed questioning & discussion to understand the Council's role and responsibilities on road safety, e.g., asking about hot spots; work to improve safety; preventative measures; speed controls – use of signs / humps / cameras; proposed new 20mph limits; condition of roads; safety of cyclists & pedestrians; partnership working, etc. A letter with the Working Group's conclusions and recommendations was sent to the Cabinet Member and response received. This was reported to the Committee on 14 February and the Committee will be responsible for follow up in the next 12 months.

- **Co-production** (convener: Cllr Lyndon Jones)

Completed in March 2023. It enabled information, focussed questioning & discussion on the development of Co-production in the Council and progress in helping to improve involvement and engagement with service users, partners, and the public in the design & delivery of services & decision-making, etc. A letter with the Working Group's conclusions and recommendations was sent to the Cabinet Member and response received. This was reported to the Committee on 16 May and the Committee will be responsible for follow up in the next 12 months.

- **Customer Contact** (convener: Cllr Rebecca Fogarty)

To be arranged. This will enable information, focussed questioning & discussion on the user experience when contacting the Council / accessing services whether by telephone or on-line / through digital means; provision for offline and on-line contact; effectiveness of Council Contact Centre; on-going actions to improve digital inclusion / access; quality of website, etc.

d) **Healthy City** (convener: Cllr Mary Jones)

To be arranged. This will enable information, focussed questioning & discussion exploring the Healthy City Partnership, key activities and achievements, work in relation to health promotion, particularly physical activities, including provision of outdoor sport and activities and opportunities for young people, etc.

4.2.4 **Chair's Letters** - these are an established way for Scrutiny, across all activities, to communicate findings, views and recommendations for improvement directly to Cabinet Members (and other decision-makers), reflecting discussion at meetings. Letters sent by the Committee, Inquiry Panels and Working Groups, and those by Performance Panels where action required from the Committee, and responses to letters were published within the Scrutiny Programme Committee agenda for discussion.

Response times are monitored and currently (as at 5 May) show that:

- the average response time is 20 days (against target of 21 days) – for comparison performance for whole of 2021/22 was 18 days.
- of the 18 letters which required a Cabinet Member response 72% have been responded to within time – for comparison performance during 2021/22: 71% / 24 letters.

4.3.1 Scrutiny of Joint / Regional Scrutiny Bodies

4.3.2 Partneriaeth

A Joint Scrutiny Councillor Group, comprising of Education Scrutiny Chairs and Vice Chairs, or equivalent, across Swansea Council, Carmarthenshire Council and Pembrokeshire Councils has scrutinised the work of the new regional education partnership which supports the delivery of school improvement, and ensure greater public accountability over decisions made. Scrutiny seeks reassurance and considers if the Partnership is operating according to the Joint Committee Agreement, and its Business Plan, and is being managed effectively. The Chair of the Scrutiny Programme Committee and Convener of the Education Scrutiny Performance Panel have participated in the Scrutiny of Partneriaeth. The Group meets termly, mirroring the Partneriaeth Joint Committee. Meetings took place 24 October 2022 and 13 February 2023. Next meeting planned for 19 June. As per Joint Agreement, the Swansea Scrutiny Team manages support for the Scrutiny of Partneriaeth.

4.3.3 Swansea Bay City Region City Deal

Swansea Scrutiny has also been involved in the Swansea Bay City Region Joint Scrutiny Committee, approved by Council in July 2018. This arrangement involves three councillor representatives from each of the four Councils involved in the City Region, meeting to scrutinise the work of the Joint Committee responsible for delivering the City Deal programme. Swansea Scrutiny Councillor representatives are currently: Jan Curtice, Victoria Holland & Chris Holley. The Joint Scrutiny Committee is meeting every two months. Meetings took place in July, September and December 2022, and February and May 2023. As per Joint Agreement, the Scrutiny Committee is serviced by Neath Port Talbot Council.

4.3.4 South West Wales Corporate Joint Committee

The Corporate Joint Committee (CJC) involves Swansea, Neath Port Talbot, Carmarthenshire and Pembrokeshire Councils, as well as Brecon Beacons and the Pembrokeshire Coast National Park Authorities, and will exercise functions relating to strategic land use planning, regional transport planning and the exercise of economic well-being powers. The Committee has set up a CJC Overview & Scrutiny Sub-Committee which consists of three elected members from each Council and will meet at least quarterly. The Overview & Scrutiny

Sub-Committee will scrutinise the decisions / actions of the CJC as it discharges its functions and performance in relation to policy objectives and targets. Swansea Scrutiny Councillor representatives have been: Peter Black, Wendy Lewis & Mike White. Meetings took place in November 2022, and January, February and April 2023. The Overview & Scrutiny Sub-Committee is being serviced by Neath Port Talbot Council.

4.3.5 A regular update on regional scrutiny activity was provided to Committee members to ensure awareness. Regional scrutiny arrangements do not, however, preclude Councillors within constituent Councils discussing the impact of the regional body on their Council and locality, and holding Cabinet Members to account for their involvement / Council's involvement and engagement in regional bodies, and relevant local decision-making.

4.4 **Appendix 3a** provides a timetable of all scrutiny activities carried out in 2022/23. Lead councillors and officers are also noted within. Also provided as **Appendix 3b** is a snapshot of progress with all Panels and Working Groups, as well as Regional Scrutiny, and their current position.

4.5 Although much of the work of scrutiny is carried out by informal Panels and Working Groups these meetings have been accessible to the public. Agendas, reports and letters relating to all such scrutiny activities are published, in the same manner as the Committee, on the Council's modern.gov online platform:

<https://democracy.swansea.gov.uk/ieDocHome.aspx?bcr=1&LLL=0>

5. **Public Requests for Scrutiny / Public Engagement**

5.1 Members of the public are able to make requests for scrutiny by contacting the Chair or Scrutiny Team in writing detailing the issue of concern, its impact, and suggested action. This can be via the Council's website: www.swansea.gov.uk/raiseanissuetoscrutiny or email to scrutiny@swansea.gov.uk. Individual Councillors (who are not members of the Committee) may also raise issues for Scrutiny in-year.

5.2 Also, Councillor Calls for Action (CCfA) specifically enable Councillors to refer issues of local importance to an Overview and Scrutiny Committee, however as a means of "last resort" in a broad sense, with issues being raised at a Scrutiny Committee after other avenues have been explored.

5.3 In accordance with agreed protocols, the Chair of the Scrutiny Programme Committee is required to consider any requests received and bring about a proposal about how to deal with these to the Committee for consideration. Taking into account relevant advice, any such issues may merit inclusion in the work programme, referral elsewhere, or no action.

5.4 Summary of activity over the year, to date:

- Two public / councillor requests for scrutiny was received:
 - An issue for Scrutiny was received relating to the monitoring of action and performance in relation to the Council's Corporate Well-being Objective 'Delivering on Nature Recovery and Climate Change', including Council response to recent Audit Wales report on 'Public Sector Readiness for Net Zero Carbon by 2030'. As this issue was already included within the Scrutiny Work Programme, the member of the public was signposted to the work of the Climate Change & Nature Scrutiny Performance Panel, which undertakes in-depth and ongoing monitoring of the Council's plans, performance, and achievements, and there was opportunity to engage with that Panel. Furthermore, the Panel has reviewed the Council's response to the Audit Wales report on 'Public Sector Readiness for Net Zero Carbon by 2030', and this information was shared with the member of the public. The member of the public raised a specific point about public information (the need for up-to-date real time data / dashboard for citizens to monitor, view and digest Councils efforts, etc) and the lead Cabinet Member, Councillor Andrea Lewis (Cabinet Member for Service Transformation / Deputy Leader), has responded to the member of the public on this.
 - An issue for Scrutiny was also been raised regarding the Council's assessment of HMO (Houses in Multiple Occupation) applications. As the topic of HMOs was subject of discussion at the Committee meeting in February, the member of the public was invited to submit question(s) that can be put to the lead Cabinet Member and they took the opportunity to raise questions under Public Question Time.

(NOTE: in addition to public requests for Scrutiny formally reported to the Committee, members of the public are able to contact Scrutiny with questions for Cabinet Members. If these relate to planned Scrutiny activity they are fed into specific meetings. Where they do not, questions are forwarded to relevant Cabinet Members for direct response. This process is monitored by the Chair of the Scrutiny Programme Committee to ensure Cabinet Members are responsive to public questions.)

- On two out of ten occasions, questions were formally submitted by members of the public to the Committee, as part of Public Question Time. These related to the discussion with Cabinet Members on Archives Service / Community Hub development, and Houses in Multiple Occupation.
- As video of Committee meetings are published on-line we can see on average meetings are generating around 40 views (YouTube). The most watched were the discussion with Cabinet Member on Community Hubs / Archives Service in August 2022 (67 views), and meeting in February 2023 on Houses in Multiple Occupation (53

views), and the meeting in March 2023 on Pre-decision Scrutiny of report on the 20mph national default speed limit (56 views).

- 60% of Committee meeting agendas included some form of public input (this includes questions being asked during Public Question Time at two meetings)
- 50% of Committee meetings generated media coverage (this related to the discussion within meetings on: Archives / Community Hub development; Oracle Project Investment Update; Fly Tipping, Homelessness; and 20mph National Default Speed Limit)

6. The Scrutiny Experience / Improvement & Development

6.1 At the conclusion of the year's work it is good practice to reflect on achievements and issues that have arisen. Committee members are encouraged to share their views on how their experience has been (positive and negative), and whether there are aspects of scrutiny practice / process that could be improved.

6.2 The following questions may be worth considering:

- Have things worked well within the Committee over the past year?
- Has the Committee's work and overall work programme focused on the right things?
- What, if anything, could be done better?
- What have we learnt that will help us to improve and develop future scrutiny?

6.3 A range of relevant statistics about Scrutiny activity, covering the last year, are attached as **Appendix 4** to help the Committee consider, to some degree, the performance of scrutiny. For example, Councillor attendance at the Committee (not including co-optees) is 89% across ten meetings held to date this year, against an overall average of 74% across all Scrutiny meetings.

6.4 We are also now inviting post-meeting feedback from Cabinet Members and officers who have participated in Scrutiny meetings, about their experience and satisfaction. They are invited to complete a short anonymous survey shortly after each Scrutiny meeting, to help us to evaluate the quality and effectiveness of scrutiny practice and inform the improvement and development of scrutiny in Swansea. During 2022/23, to date, this has generated 40 responses.

6.4.1 Drawing some headlines from the responses, the feedback indicates:

- The purpose of Scrutiny meetings has been clear, with topics of discussion being significant and important.
- Those attending meetings have felt well supported in the process of Scrutiny and treated well, with the experience being overwhelmingly positive.
- Scrutiny meetings have been chaired effectively.

- Those carrying out Scrutiny have been focused on the topic(s) and asked pertinent questions, with discussion / debate being fair and balanced.
- Scrutiny meetings have been useful and constructive.

Some improvement suggestions:

- With hybrid meetings it is useful when the Chair says who is in the physical room, as it is unclear from the cameras to those participating online.
- Being careful not to stray into personal / ward specific issues during Scrutiny.

6.5 In order to strengthen end of year review / evaluation efforts, a Councillor Survey was issued to all Councillors in April inviting views about the way Scrutiny has worked over the last year, so that we can monitor the effectiveness of Scrutiny, get a better indication of satisfaction, and address any areas for improvement. The survey also provided an opportunity to input ideas for future Scrutiny topics, which will be fed into the next Scrutiny Work Planning Conference.

Survey results, once analysed, will be reported in the Scrutiny Annual Report indicating, for example, the extent to which people feel that:

- They have a good understanding of the role of Scrutiny.
- Scrutiny is operating well in Swansea.
- Non-executive members have good opportunities to participate in Scrutiny.
- The Scrutiny Work Programme balances issues of strategic importance with community concerns.
- Scrutiny activities are well-planned.
- Scrutiny provides regular challenge to decision-makers.
- Scrutiny has a positive impact on the business of the Council; and,
- The level of support and guidance provided by the Scrutiny Team is either excellent or very good.

6.6 Committee members are encouraged to reflect on the work of the Committee and work programme, and identify any improvement and development issues. Based on self-evaluation and reflection, the Committee can consider whether, and what, action should be taken to improve Scrutiny.

6.7 All Scrutiny Performance Panels have also been invited to reflect on their work and observations that may inform future Scrutiny and its effectiveness.

6.8 Committee members will be aware that a number of Scrutiny improvement objectives and action plan were agreed by the Committee in January 2019. This included actions to address the three proposals for improvement made by the Wales Audit Office following its review of the Council's Scrutiny arrangements in 2018. The Committee has

regularly reviewed and considered progress against the action plan, last in March 2022. The review of the current improvement plan showed only one outstanding action:

- Development and delivery of a Scrutiny training and development programme (as suggested by Audit Wales)
MAY 2023 UPDATE: this is currently being explored, with a view to delivery early in the new municipal year. Councillors have been surveyed on training development topics that will help inform the programme.

7. Scrutiny Annual Report

- 7.1 The key achievements from the Scrutiny work carried out over the past year and its impact will be featured in the Scrutiny Annual Report which will be published in the next few months and presented to Council.

8. Developing the Work Programme for 2023/24

- 8.1 A Work Planning Conference will take place in the new municipal year that will help the Committee to consider and identify priorities for Scrutiny for the coming year. Consistent with previous arrangements, the Conference can take place on Tuesday 13 June at 4pm at the Guildhall, in place of the scheduled Committee meeting. All Scrutiny Councillors will be invited to participate in this. As well as new topics the work programme will need to consider the continuation of some current activities because of their importance or because work may be incomplete, as well as suggestions that have already been made during the last year about future work.

- 8.2 The following work will therefore need to be considered when discussing a new Scrutiny Work Programme:

- Inquiry Panels (in progress)

- **Anti-Social Behaviour**

Any new Inquiry topic that is agreed will be able to commence, following the conclusion of the Anti-Social Behaviour Inquiry, later in the year.

- Follow up of Previous Scrutiny Inquiries
 - **Procurement** (*meeting planned for 24 October*)
- Performance Panels

Unless the Committee makes changes, it is assumed that all Performance Panels would continue as already agreed:

- **Service Improvement & Finance**
- **Education**
- **Child & Family Services**
- **Adult Services**
- **Development & Regeneration**
- **Climate Change & Nature**

- Working Groups

- **Customer Contact** (*planned but not completed - to incorporate discussion on digital inclusion*)

This was delayed given the attention being given to the implementation of the new Oracle Fusion system. The Working Group should be able to meet early in the new municipal year when relevant officers are in better position to support, provide information, and facilitate questions / discussion.

- **Healthy City**

We have been advised that work is currently on hold - the Partnership, which is led by the Local Health Board, has not met since before the pandemic. Therefore, this Working Group could be replaced in the next year's work programme, but revisited in the future at the appropriate time.

Follow Up on previous Working Groups – to be carried out by the Committee:

- **Bus Services**
- **Road Safety**
- **Co-production**

- **Regional Scrutiny**

The Council is already committed to participation in the following which will continue during 2023/24:

- Swansea Bay City Region Joint Scrutiny Committee
- South West Wales Corporate Joint Committee Overview & Scrutiny Sub-Committee
- Partneriaeth Joint Scrutiny Councillor Group

8.3 The Committee is welcome to share ideas about any other topics that might need to be looked at by Scrutiny in future, ahead of the Work Planning Conference.

- 8.4 Following the Scrutiny Working Planning Conference in June, the first Scrutiny Programme Committee of the new municipal year will take place in July. At this meeting the Committee will be asked to discuss and agree the Scrutiny Work Programme for 2023/24. The Committee can then keep priorities under constant review and make changes as necessary. The Committee will always retain the flexibility to adapt and re-prioritise the work of scrutiny in response to changing circumstances and/or urgent issues which may arise in-year, to ensure the continued relevance of the programme.
- 8.5 Any new Scrutiny Work Programme will need to be aware of and avoid any issue of duplication the work plans of relevant Council bodies. This includes the Governance & Audit Committee and the Council's Corporate Delivery Committees. Any issues regarding possible overlap / duplication will need to be discussed between the Chair of the Scrutiny Programme Committee and relevant Chairs.
- 8.6 Pre-decision Scrutiny – the Committee is invited to consider the available information on future Cabinet business and any opportunities for pre-decision scrutiny, taking into account strategic impact, public interest, and financial implications (see Cabinet Forward Plan attached as **Appendix 5**). Any requests will require discussion with relevant Cabinet Member(s) to confirm timescales and window of opportunity for scrutiny involvement. Pre-decision scrutiny enables scrutiny to develop understanding about, and ask questions on, proposed cabinet reports to provide 'critical friend' challenge and influence decision-making. This will be carried out by the Committee unless delegated to relevant Panels as appropriate. This work will need to be scheduled into respective work plans.
- 8.6.1 Pre-decision Scrutiny of the following Cabinet report has already been identified: 'FPR7 Redevelopment of 277-278 Oxford Street - Community Hub Project'. This was originally scheduled for discussion at the 16 May Committee meeting, but the Cabinet report has been delayed. Pre-decision Scrutiny will take place in accordance with the Cabinet meeting this is reported to. It is currently listed for 15 June Cabinet meeting. If that remains the case, a Special Committee meeting will be arranged, potentially immediately before the Work Planning Conference on 13 June.

9. Financial Implications

- 9.1 Any costs that arise out of work plan activities, for example expenses for witnesses or transport costs, are not envisaged to be significant and will be contained within the existing Scrutiny Budget.

10. Legal Implications

- 10.1 There are no specific legal implications raised by this report.

Background papers: None

Appendices:

Appendix 1: The Agreed Work Programme 2022/23

Appendix 2: Scrutiny Programme Committee - Completed Work Plan 2022/23

Appendix 3a: Work Programme 2022/23 – Timetable of Activity

Appendix 3b: Progress Report – Current Scrutiny Panels and Working Groups

Appendix 4: Scrutiny Performance Data

Appendix 5: Cabinet Forward Plan

Appendix 1 - AGREED Scrutiny Work Programme 2022/23

New Inquiry Panel (time-limited in-depth scrutiny – six months)	New Working Groups (light-touch scrutiny / one-off meetings)	Performance Panels (ongoing in-depth performance / financial monitoring & challenge)	Issues for Scrutiny Programme Committee (overall work programme management; discussion of broad range of policy and service issues)
<p>1. Anti-Social Behaviour (Terms of Reference / Key Question to be agreed by Panel, but could focus on the effectiveness of partnership working in tackling anti-social behaviour in our communities; look at factors behind rising anti-social behaviour; powers & resources; reporting and response; current approaches; good practice elsewhere; the role of elected members, etc.)</p> <p>Reserve / Alternate Topic:</p> <p>2. Domestic Abuse (Terms of Reference / Key Question to be agreed – but would concern the quality of support for victims and what could be done better, taking internal & external evidence)</p>	<p>1. Road Safety (enabling focussed questioning & discussion on hot spots; work to improve safety; preventative measures; speed controls – use of signs / humps / cameras; proposed new 20mph limits; condition of roads; safety of cyclists & pedestrians; partnership working, etc.)</p> <p>2. Co-production (enabling focussed questioning & discussion on the development of Co-production in the Council and progress, helping to improve involvement and engagement with service users, partners and the public in the design & delivery of services & decision-making, etc.)</p> <p>3. Healthy City (enabling focussed questioning & discussion exploration of the Healthy City Partnership, key activities and achievements, work in relation to health promotion, particularly physical activities, including provision of outdoor sport and activities and opportunities for young people, etc.)</p> <p>4. Customer Contact (enabling focussed questioning & discussion on user experience when contacting the Council /</p>	<p>1. Service Improvement & Finance (monthly)</p> <p>2. Education (monthly)</p> <p>3. Adult Services (every six weeks)</p> <p>4. Child & Family Services (every six weeks)</p> <p>5. Development & Regeneration (every two months)</p> <p>6. Climate Change & Nature (every two months)</p> <p>Specific issues to consider including within wider Panel work plans:</p> <ul style="list-style-type: none"> • Service Improvement & Finance: <ul style="list-style-type: none"> - Corporate Plan - Scrutiny of Budget Proposals - Overall Performance Management - Welsh Housing Quality Standard - Planning Services - Waste & Street Cleansing - Recycling of Business Waste • Education: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - Follow up post Education Estyn LEA inspection - Quality in Education (QEd) / Sustainable Communities for Learning - Additional Learning Needs (ALN) - School New Curriculum - Outdoor Learning in Primary Schools - Music Provision in Schools 	<ul style="list-style-type: none"> • Specific annual reports: <ul style="list-style-type: none"> - Children & Young People’s Rights Scheme - Corporate Safeguarding - Delivery of Corporate Priority – Tackling Poverty • Leader Q & A Session(s): <ul style="list-style-type: none"> - ‘Achieving Better Together’ Recovery / Transformation Plan - Policy Commitments / Council Priorities • Other Cabinet Member Q & As (issues to pick up): <ul style="list-style-type: none"> - Archives / Community Hub - Fly Tipping - Homelessness - Houses of Multiple Occupation - Parks - Community Growing - Community Groups, Engagement & Development • Public Services Board • Crime & Disorder (Community Safety) • Follow Up on Previous Working Groups: <ul style="list-style-type: none"> - Bus Services - Workforce (including discussion on Workforce Development Strategy)

Appendix 1 - AGREED Scrutiny Work Programme 2022/23

<p>Follow Up of Previous Inquiries:</p> <p>1. Procurement</p>	<p>accessing services whether by telephone or on-line / though digital means; provision for off line and on-line contact; effectiveness of Council Contact Centre; on-going actions to improve digital inclusion / access; quality of website, etc.)</p> <p>Reserve List:</p> <ul style="list-style-type: none"> • Active Travel (enabling focussed questioning & discussion on the Council's Active Travel Plans and outcomes; current & future developments; improvements to community consultation; how well we are meeting obligations of Welsh Government Active Travel Act; usage - impact on numbers cycling / walking; and relevant issues) • Racism in Schools (enabling focussed questioning & discussion on the extent of the issue; how schools deal with suspected racist incidents; reporting arrangements, rates etc.) 	<ul style="list-style-type: none"> • Adult Services: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - Relationship between Health & Social Care • Child & Family Services: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - Supported Living for Young People - Quality Assurance Framework • Development & Regeneration: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - City Deal 'Swansea specific' Projects - City Centre Retail / Development - New Build Housing Towers (e.g., student accommodation) - Historic / Listed Buildings - SA1 development & supporting infrastructure / services • Climate Change & Nature: <ul style="list-style-type: none"> - Achievement against Corporate Priorities / Objectives / Policy Commitments - Progress against Net Zero 2030 - Use of Glyphosate - Air Pollution - Green Vehicle Adoption & Provision for public / residential EV Charging - Flooding / Local Flood Risk Management 	
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Joint / Regional Scrutiny

- **Partneriaeth** (Education / School Improvement – Joint Scrutiny Councillor Group)
- **City Deal** (Development / Regeneration - Swansea Bay City Region Joint Scrutiny Committee)
- **South West Wales Corporate Joint Committee** (Land Use Planning; Regional Transport; Economic Well-being – Joint Overview & Scrutiny Sub-Committee)

Scrutiny Programme Committee – COMPLETED Work Plan 2022/23

ACTIVITY	19 Jul 2022	16 Aug 2022	13 Sep 2022 CANCELLED	18 Oct 2022	15 Nov 2022	13 Dec 2022
Scrutiny Work Programme	Agreement of Scrutiny Work Programme	Draft Scrutiny Annual Report 2021/22				
Cabinet Member Portfolio Responsibility Q & A Sessions		Archives / Community Hub (CM for Equalities & Culture)	Fly Tipping (CM for Community Services)	Scrutiny of Swansea Public Services Board	Fly Tipping (CM for Community Services)	Homelessness (CM for Service Transformation)
Other Cabinet Member / Officer Reports					Annual Corporate Safeguarding Report (CM for Care Services / Director of Social Services)	
Scrutiny Performance Panel Progress Reports						
Pre-decision Scrutiny				Oracle Project Investment Update		
Final Scrutiny Inquiry Reports / Follow Up on Scrutiny Recs.					Follow Up: Scrutiny Working Group - Workforce (CM for Corporate Service & Performance)	

ACTIVITY	17 Jan 2023	14 Feb 2023	14 Mar 2023	20 Mar 2023 (special)	18 Apr 2023	16 May 2023
Scrutiny Work Programme			Audit / Scrutiny Relationship – Discussion w/ Chair of Governance & Audit Committee			End of Year Review
Cabinet Member Portfolio Responsibility Q & A Sessions	Leader / Economy, Finance & Strategy (incl. focus on Policy Commitments / Council Priorities; Recovery & Transformation Plan; Council Budget)	Houses in Multiple Occupation (CM for Corporate Service & Performance)				
Other Cabinet Member / Officer Reports	Delivery of Corporate Priority – Tackling Poverty (annual item) (Leader / CM for Wellbeing)	Scrutiny of Public Services Board (Draft Local Well-being Plan)			Crime & Disorder Scrutiny - Safer Swansea Community Safety Partnership	
Scrutiny Performance Panel Progress Reports	<ul style="list-style-type: none"> • Service Improvement & Finance • Education 	Adult Services	Child & Family Services		Development & Regeneration	Climate Change & Nature
Pre-decision Scrutiny				National 20 Mph Default Speed Limit		
Final Scrutiny Inquiry Reports / Follow Up on Scrutiny Recs.						

Other topics to schedule:

- Pre-Decision Scrutiny: Cabinet Report on 'FPR7 Redevelopment of 277-278 Oxford Street - Community Hub Project'
- Children & Young People's Rights Scheme (annual report) (Cabinet Members for Care Services / Education & Learning) – Sep 2023?
- Follow Up on Bus Services Working Group recommendations (CM for Environment & Infrastructure) – Oct / Nov 2023?
- Cabinet Member Portfolio Responsibility Sessions:
 - Parks (Cabinet Member for Investment, Regeneration & Tourism)
 - Community Growing (Cabinet Member for Community Support)
 - Community Groups, Engagement & Development (Cabinet Member for Community Support)

Appendix 3a

Activity / Month	JUN 2022	JUL	AUG	SEP	OCT	NOV	DEC	JAN 2023	FEB	MAR	APR	MAY
PERFORMANCE PANELS:												
Service Improvement & Finance (monthly) Lead Scrutiny Councillor: Chris Holley Lead Scrutiny Officer: Rachel Percival Lead Cabinet Member: Rob Stewart / David Hopkins Lead CMT: Ness Young / Ben Smith Lead Head of Service: Lee Wenham				6	4	8	6	17	14	14	18	9
Education (monthly) Lead Scrutiny Councillor: Lyndon Jones Lead Scrutiny Officer: Michelle Roberts Lead Cabinet Member: Robert Smith Lead CMT: Helen Morgan-Rees Lead Head of Service: cross-cutting					27	17	15	19	13	16**	20	11
Adult Services (every 6 weeks) Lead Scrutiny Councillor: Sue Jones Lead Scrutiny Officer: Liz Jordan Lead Cabinet Member: Louise Gibbard Lead CMT: Dave Howes Lead Head of Service: Amy Hawkins / Helen St John				27		8		31	13 Joint SS	21		2
Child & Family Services (every 6 weeks) Lead Scrutiny Councillor: Paxton Hood-Williams Lead Scrutiny Officer: Liz Jordan Lead Cabinet Member: Louise Gibbard Lead CMT: Dave Howes Lead Head of Service: Julie Davies					11	1	5	24	13 Joint SS	7		22

Activity / Month	JUN 2022	JUL	AUG	SEP	OCT	NOV	DEC	JAN 2023	FEB	MAR	APR	MAY
Development & Regeneration (every 2 months) Lead Scrutiny Councillor: Chris Holley Lead Scrutiny Officer: Rachel Percival Lead Cabinet Member: Rob Stewart / Robert Francis-Davies Lead CMT: Mark Wade Lead Head of Service: Phil Holmes				5		14		30		20		
Climate Change & Nature (every 2 months) Lead Scrutiny Councillor: Hannah Lawson Lead Scrutiny Officer: Liz Jordan Lead Cabinet Member: Andrea Lewis Lead CMT: Mark Wade Lead Head of Service: cross-cutting						9		10		8		2
WORKING GROUPS:												
Topic 1 – Road Safety Lead Scrutiny Councillor: Hazel Morris Lead Scrutiny Officer: Rachel Percival Lead Cabinet Member: Andrew Stevens Lead CMT: Mark Wade Lead Head of Service: Stuart Davies							7					
Topic 2 – Co-production Lead Scrutiny Councillor: Lyndon Jones Lead Scrutiny Officer: Rachel Percival Lead Cabinet Member: Hayley Gwilliam Lead CMT: cross-cutting / Ness Young Lead Head of Service: cross-cutting / Marlyn Dickson										9		

Activity / Month	JUN 2022	JUL	AUG	SEP	OCT	NOV	DEC	JAN 2023	FEB	MAR	APR	MAY
Topic 3 – Healthy City Lead Scrutiny Councillor: Mary Jones Lead Scrutiny Officer: Rachel Percival Lead Cabinet Member: Elliot King Lead CMT: Dave Howes Lead Head of Service: cross-cutting												
Topic 4 – Customer Contact Lead Scrutiny Councillor: Rebecca Fogarty Lead Scrutiny Officer: Rachel Percival Lead Cabinet Member: Andrea Lewis Lead CMT: Ness Young Lead Head of Service: Sarah Lackenby												
REGIONAL SCRUTINY:												
Partneriaeth Regional Scrutiny Councillor Group (Education / School Improvement) (quarterly) Swansea Scrutiny Councillors: Lyndon Jones (chair) / Peter Black Lead Scrutiny Officer: Michelle Roberts Lead Partneriaeth: Ian Altman / Gareth Morgans Lead Cabinet Member: Robert Smith Lead CMT: Helen Morgan-Rees Regional Lead: Martin Nicholls (Lead Director for Partneriaeth)					24				13			

Appendix 3a

Activity / Month	JUN 2022	JUL	AUG	SEP	OCT	NOV	DEC	JAN 2023	FEB	MAR	APR	MAY
Swansea Bay City Region Joint Scrutiny Committee (every 2 months) Lead Scrutiny Councillor: Rob James (Carmarthenshire Council) Swansea Scrutiny Councillors: Jan Curtice, Victoria Holland, Chris Holley Lead Scrutiny Officer: Charlotte John, Neath Port Talbot Council Lead Cabinet Member: Rob Stewart Lead CMT: Martin Nicholls / Mark Wade Lead Head of Service: Phil Holmes		5		6			6		28			2
South West Wales Corporate Joint Committee - Overview & Scrutiny Sub-Committee (quarterly) Lead Scrutiny Councillor: Russell Sparks (Carmarthenshire Council) Swansea Scrutiny Councillors: Peter Black, Wendy Lewis, Mike White Lead Scrutiny Officer: Charlotte John, Neath Port Talbot Council Lead Cabinet Member: Rob Stewart Lead CMT: Martin Nicholls / Mark Wade Lead Head of Service: Phil Holmes						8		27	23		20	

* denotes extra meeting

** not public

Information correct as of 09/05/23 15:31

Progress Report – Current Scrutiny Panels / Working Groups / Regional Scrutiny

1. Inquiry Panels:

These will undertake in-depth inquiries into specific and significant areas of concern on a task and finish basis and will be expected to take around six months to complete to enable wide-ranging evidence gathering, and production of a final report with conclusions and recommendations for Cabinet (and other decision-makers).

a) **Anti-Social Behaviour** (convener: Cllr Terry Hennegan)

Key Question: *How can the Council ensure that it is working with its partners to appropriately and effectively tackle Anti-Social Behaviour in Swansea?*

Progress Bar:

Planning				Evidence Gathering				Draft Final Report			

In May, the Panel has three meetings, it will first discuss and consult with a group of young people, then representatives from the business community and SCVS and finally meet with equalities groups towards the end of the month. The Panel will then meet in June, to look at its findings and to start to conclude the inquiry.

(NB - Inquiries may take up to six months to complete, as they will call for wide ranging evidence, and will lead to a report with conclusions and recommendations that will be presented to Cabinet)

2. Follow Up on Completed Inquiries:

Follow-ups of inquiries will consider both the implementation of scrutiny recommendations and wider impact / difference made. Inquiry Panels are reconvened between 6-12 months after cabinet decision on Inquiry reports.

Inquiry	Cabinet Decision	Recommendations			Follow Up Panel Meeting
		Agreed	Partly	Rejected	
Procurement	20 Oct 2022	14	0	0	24 Oct 2023

3. Performance Panels:

Performance Panels enable regular and structured in-depth monitoring of performance and challenge within these key areas:

a) **Service Improvement & Finance** (convener: Cllr Chris Holley)

This Panel meets every month. On 18 April the Panel looked at the Quarter 3 Performance Monitoring Report 2022/23 and review the Wellbeing Objectives and Corporate Plan.

On the 9 May the Panel received a progress update on the Local Government Use of Data Action Plan which had been delayed due to pandemic impacts / diversion of resources and reviewed the Welsh Language Standards Annual Report 2021/2022. The Panel also undertook an end of year review.

b) **Education** (convener: Cllr Lyndon Jones)

This Panel meets every month. In April, they looked at the wider Education Other Than At School Services, received a report designed to help them to hear the voices of Children and Young People, and discussed an update on the Swansea Skills Partnership.

In May, the Panel will look at Harassment in Schools, Tackling Racism in Schools and receive an update on the Quality in Education (QEd)/Sustainable Communities for Learning.

c) **Adult Services** (convener: Cllr Susan Jones)

This Panel meets every 6 weeks. At its meeting on 2 May the Panel discussed the Adult Services Complaints Annual Report, received an update on how the Council's Policy Commitments relate to Adult Services and a Progress Report on Commissioning Reviews. The Panel also undertook an end of year review.

The Panel's next meeting will be on 28 June when it will agree its draft Work Plan for 2023-24.

d) **Child & Family Services** (convener: Cllr Paxton Hood-Williams)

This Panel meets every 6 weeks. At the next meeting on 22 May the Panel will discuss the delivery of Corporate Priorities in relation to Child and Family Services and the Child and Family Complaints Annual Report and will undertake an end of year review.

e) **Development & Regeneration** (convener: Cllr Chris Holley)

This Panel meets every two months. On 20 March as well as their regular item the Regeneration Programme / Project Monitoring Report the Panel also reviewed the Council's response to the Audit Wales Report on Town Centre Regeneration.

The Panel's final meeting of the year on 15 May was cancelled due to unforeseen circumstances and therefore their end of year review will

be carried out at the first meeting of the new municipal year on 11 July, along with the Regeneration Programme / Project Monitoring Report and a focussed review on Swansea Arena.

f) **Climate Change & Nature** (convener: Cllr Hannah Lawson)

This Panel meets every two months. A fuller progress report appears in the agenda under Item 6.

4. **Regional Scrutiny:**

This is collaborative scrutiny with other Local Authorities for topics / issues of shared interest or concern, and models of regional working.

a) **Partneriaeth - Regional Education Partnership**

Partneriaeth Scrutiny is expected to take place every school term, mirroring meetings of the Partneriaeth Joint Committee.

The Partneriaeth Scrutiny Councillor Group met on the 13 February where they looked at the Joint Committee's risk management, internal control and corporate governance arrangements. They also received an update on the progress and performance of Partneriaeth Priority 1 - Curriculum & Assessment.

They will next meet on the 19 June, where they will meet with all three Directors of Education and the Chair of the Joint Committee, as it is stipulated in the Joint Agreement that this happens annually. With the purpose of seeking reassurance and to consider if Partneriaeth is operating according to the Legal Agreement, its Business Plan and that its timetable is being managed effectively. They will also receive an update on Partneriaeth Priority 2 - Developing a high-quality education profession.

b) **Swansea Bay City Region City Deal**

The Joint Scrutiny Committee meets every two months. As well as overall programme / project monitoring including the latest financial position, the meeting on 2 May focussed on progress with the 'Pentre Awel' project.

The next meeting takes place on 4 July for continued programme / project monitoring and focussed discussion on one of the regional projects.

The Joint Scrutiny Committee is supported by Scrutiny Officers in Neath Port Talbot Council and agendas / minutes of meetings can be found on-line:

<https://democracy.npt.gov.uk/ieListMeetings.aspx?Committeeld=417>

c) **South West Wales Corporate Joint Committee**

The CJC Overview & Scrutiny Sub-Committee will meet at least quarterly. At the last meeting held on 20 April the Committee discussed

23 February the Committee discussed the South West Wales Strategic Development Plan, and South West Wales Energy Strategy.

The next meeting is planned for 20 July.

The Overview & Scrutiny Sub-Committee is supported by Scrutiny Officers in Neath Port Talbot Council and agendas / minutes of meetings can be found on-line:

<https://democracy.npt.gov.uk/ie/ListMeetings.aspx?CommitteeId=499>

5. **Working Groups:**

A number of new topics have been identified which will be dealt with through one-off Working Groups. These enable a 'light-touch' approach to specific topics of concern and will be planned as a one-off meeting (in the order shown below) primarily involving discussion with relevant cabinet member(s) / officer(s), and any other persons called, to gather information, ask questions, and give views / raise any concerns.

a) **Road Safety** (convener: Cllr Chris Holley) **COMPLETE**

This Working Group met on 7 December to enable information, focussed questioning & discussion to understand the Council's role and responsibilities on road safety, e.g., asking about hot spots; work to improve safety; preventative measures; speed controls – use of signs / humps / cameras; proposed new 20mph limits; condition of roads; safety of cyclists & pedestrians; partnership working, etc. A letter with the Working Group's conclusions and recommendations was sent to the Cabinet Member and response received. This was reported to the Committee on 14 February and the Committee will be responsible for follow up in the next 12 months.

b) **Co-production** (convener: Cllr Lyndon Jones)

This Working Group took place on 9 March 2023. It enabled information, focussed questioning & discussion on the development of Co-production in the Council and progress in helping to improve involvement and engagement with service users, partners, and the public in the design & delivery of services & decision-making, etc. A letter with the Working Group's conclusions and recommendations was sent to the Cabinet Member and response received. This is reported to the Committee under Agenda Item 9. The Committee will be responsible for follow up in the next 12 months.

c) **Customer Contact** (convener: Cllr Rebecca Fogarty)

This will enable information, focussed questioning & discussion on the user experience when contacting the Council / accessing services whether by telephone or on-line / through digital means; provision for offline and on-line contact; effectiveness of Council Contact Centre; on-going actions to improve digital inclusion / access; quality of website, etc.

This working group has been delayed due to the roll out of Oracle Fusion and is currently aiming to hold this Working Group in Autumn 2023.

d) **Healthy City** (convener: Cllr Mary Jones)

This will enable information, focussed questioning & discussion exploring the Healthy City Partnership, key activities and achievements, work in relation to health promotion, particularly physical activities, including provision of outdoor sport and activities and opportunities for young people, etc.

This has been carried over from previous work programme. Due to the Healthy Cities Partnership, which is led by the Local Health Board, having not met since before the Covid pandemic, this Working Group has been put on hold.

Appendix 5 – Cabinet Forward Plan 2022-23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Updated FPR7 for Palace Theatre Refurbishment.	We will be submitting an updated FPR7 report to summarise the current situation regarding the Palace Theatre project and its expenditure and funding. This report will provide detail of the progress so far and the requirements to complete.	Tracy Nichols, Elliott Williams	Cabinet Member - Investment, Regeneration & Tourism	Cabinet	18 May 2023	Open
Vulnerable Learners Service Inclusion Strategy.	Report outlines the Vulnerable Learners Service Inclusion Strategy and details priorities, actions and intended impact.	Kate Phillips	Cabinet Member - Education & Learning	Cabinet	18 May 2023	Open
Installation of a 3G pitch at Olchfa Comprehensive School.	The report describes the proposed scheme, financial implications and funding.	Nicola Jones	Cabinet Member - Education & Learning	Cabinet	18 May 2023	Open

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Appendix 5 – Cabinet Forward Plan 2022-23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
<p>Financial Procedural Rule 7 - Additional to the Capital Budget & Programme 2022/23 - 2027/28 – Economic Recovery Fund (ERF) Approved Schemes (exceeding one million pounds) and/or authorised to continue post March 2023.</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 64</p>	<p>To commit and authorise schemes approved via the Economic Recovery Fund (ERF) in excess of one million pounds to the Capital Programme 2022/23 -2027/28 for Play and Skate and to comply with Financial Procedure Rule No.7 (Capital Programming and Appraisals)</p> <p>To authorise budgets for approved schemes to continue post March 2023.</p>	Geoff Bacon	Cabinet Member - Economy, Finance and Strategy (Leader)	Cabinet	18 May 2023	Open
<p>Capital Improvement of Day Services Provision in Adult Services.</p>	<p>To approve the Capital improvement and development scheme for existing Day Service Provision in Adult Services in Swansea Council and to comply with Financial Procedure Rule 7 (Capital Programming and Appraisals) to commit and authorise a scheme to the Capital Programme.</p>	Jane Whitmore	Cabinet Member - Care Services	Cabinet	18 May 2023	Open

Appendix 5 – Cabinet Forward Plan 2022-23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Capital Improvement of Early Help Hubs in Child & Family Services.	To approve the Capital improvement and development scheme for existing Early Help Hubs in Child & Family Services in Swansea Council and to comply with Financial Procedure Rule 7 (Capital Programming and Appraisals) to commit and authorise a scheme to the Capital Programme.	Jane Whitmore	Cabinet Members - Community	Cabinet	18 May 2023	Open
Capital Improvement of Residential Care Provision in Adult Services.	To approve the Capital improvement and development scheme for existing Residential Care Provision in Adult Services in Swansea Council and to comply with Financial Procedure Rule 7 (Capital Programming and Appraisals) to commit and authorise a scheme to the Capital Programme.	Jane Whitmore	Cabinet Member - Care Services	Cabinet	18 May 2023	Open

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Appendix 5 – Cabinet Forward Plan 2022-23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Update on Progress of Blue Eden.	Report advises as to various proposed land transactions which have reached either agreed heads of terms or proposals in principle. The wider scheme is complex and involves various partners.	Geoff Bacon	Cabinet Member - Service Transformation (Deputy Leader)	Cabinet	18 May 2023	Fully exempt
Strategic Partners Energy Costs Financial Support 2023/2024.	To seek Cabinet approval for the levels of financial support needed for the period April 2023 to March 2024 for our strategic partners (Freedom Leisure, Wales National Pool and Swansea Arena) specifically related to increased energy costs, including overall likely additional levels of partnership underwriting required specifically for Wales National Pool for the same period.	Jamie Rewbridge	Cabinet Member - Investment, Regeneration & Tourism	Cabinet	18 May 2023	Fully exempt
Financial Procedural Rule 5 Additional Revenue Provision for Residual Economic Recovery Fund 2023/24.	To approve schemes associated with residual Economic Recovery Fund (ERF) to be undertaken in 23/24 financial year in compliance with Financial Procedure Rule No.5.	Geoff Bacon	Cabinet Member - Economy, Finance and Strategy (Leader)	Cabinet	18 May 2023	Open

Appendix 5 – Cabinet Forward Plan 2022-23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Update Management Report on Swansea Airport.	Update management report at Swansea Airport due to the recent Civil Aviation Authority regulatory issues.	Geoff Bacon	Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	30 May 2023	Fully exempt
FPR7 Redevelopment of 277-278 Oxford Street - Community Hub Project.	Update on the final costs for the refurbishment of the community hub.	Geoff Bacon	Cabinet Member - Culture & Equalities, Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	15 Jun 2023	Fully exempt
Asset Management Plan 2021-25 – Update.	Progress update for members on the initiatives outlined in the 2021-25 asset management plan.	David Turner	Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	15 Jun 2023	Open
Tabernacle Morriston Community Resilience Hub.	Grade 1 listed Tabernacle Chapel renovation & improvements, to widen community / business usage. 3rd Sector asset. Council's role purely to manage the capital construction project and associated funding sources.	Jacquelyn Box	Cabinet Member - Investment, Regeneration & Tourism	Cabinet	15 Jun 2023	Open
Grant Giving Policy and Process.	The report offers a policy and procedure in grant giving to standardise process across the council.	Spencer Martin	Cabinet Member - Well-being	Cabinet	15 Jun 2023	Open

Appendix 5 – Cabinet Forward Plan 2022-23

Report Title	Report Summary	Report Author	Portfolio	Decision to be taken by	Date of Expected Decision	Exempt Details
Maximising EOTAS provision for vulnerable learners in Swansea.	The report provides information on the current challenges in relation to EOTAS provision in Swansea and outlines steps take and proposed to address these issues along with a request to reorganise the internal provision at the PRU.	Kate Phillips	Cabinet Member - Education & Learning	Cabinet	15 Jun 2023	Open
Optomised Retrofit Programme (ORP) Funding.	The report sets out grant funding received from Welsh Government to support the cost of insulation measures and renewable technologies for council housing.	Dave Bratley	Cabinet Member - Service Transformation (Deputy Leader)	Cabinet	15 Jun 2023	Open
Annual Performance Monitoring Report 2022/23.	To report the performance indicator results and summarise the Council's performance meeting its priorities for the financial year 2022/23.	Richard Rowlands	Cabinet Member - Corporate Service & Performance (Deputy Leader)	Cabinet	20 Jul 2023	Open
Leadership, Inclusion and Governance: Building Excellence in Swansea Schools.	Report of the Education & Skills Corporate Delivery Committee.	Sarah Hughes	Mike Durke	Cabinet	20 Jul 2023	Open
Revenue Financial Outturn 2022/23.	To report on revenue outturn for 2022/23.	Ben Smith	Cabinet Member - Economy, Finance and Strategy (Leader)	Cabinet	20 Jul 2023	Open

Agenda Item 10



Scrutiny Programme Committee – 16 May 2023

Date and Time of Upcoming Scrutiny Panel / Working Group / Regional Meetings

a) 22 May at 3.00pm – Child & Family Services Performance Panel

- Delivery of Corporate Priorities in relation to Child and Family Services
- Child and Family Complaints Annual Report

b) 23 May at 10.00am – Anti-Social Behaviour Inquiry Panel

- Evidence Gathering Session: Engagement/Consultation Session with representatives from Equalities Groups/Forums in Swansea including 50+, LGBTQ+ Forum, BAEM and Disability Forums

c) 13 June at 3.00pm – Special Scrutiny Programme Committee (tbc)

- Pre-decision Scrutiny: FPR7 Redevelopment of 277-278 Oxford Street - Community Hub Project

d) 15 June at 4.00pm – Education Performance Panel

- Additional Learning Needs Reform Update
- New Curriculum for Wales Update
- Estyn Inspection – progress with recommendations
- Key Issues affecting Education 2023/24
- Draft Work Plan 2023/24

e) 19 June at 10.00am – Partneriaeth Scrutiny Councillor Group

- Annual Meeting with all three Directors of Education and the Chair of the Joint Committee, as per Joint Agreement, to seek reassurance that Partneriaeth is operating according to the Legal Agreement, its Business Plan and that its timetable is being managed effectively.
- Update on Partneriaeth Priority 2 - Developing a High-Quality Education Profession.

f) 20 June at 4.30pm – Child & Family Services Performance Panel

- Performance Monitoring Report
- Update on Regional Adoption Service
- Draft Work Plan 2023-24

Scrutiny Meetings are multi-location meetings, held in the Gloucester Room, Guildhall as well as accessed remotely via MS Teams, unless otherwise stated.